YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	N.B.G.S.M. COLLEGE, SOHNA
• Name of the Head of the institution	Dr. D.P. SINGH
• Designation	PRINCIPAL (OFFICIATING)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01242362269
• Mobile no	8901257870
• Registered e-mail	office@nbgsmc.ac.in
• Alternate e-mail	principal@nbgsmc.ac.in
• Address	CITY CAMPUS, MAIN MARKET AREA, SOHNA
• City/Town	SOHNA
• State/UT	HARYANA
• Pin Code	122103
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**GURUGRAM UNIVERSITY, GURUGRAM**
• Name of the IQAC Coordinator	**DR. AMIT KUMAR**
• Phone No.	**01242362269**
• Alternate phone No.	**8901257870**
• Mobile	**9310029586**
• IQAC e-mail address	**iqac@nbgsmc.ac.in**
• Alternate Email address	**amit.kumar@nbgsmc.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nbgsmc.ac.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://nbgsmc.ac.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.25**	**2003**	**21/03/2003**	**20/03/2008**
Cycle 2	**B**	**2.04**	**2020**	**08/01/2020**	**07/01/2025**

6.Date of Establishment of IQAC	**25/11/2011**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Introduction of Skill Development Courses: These courses were introduced to bridge the gap between academia and industry, enhancing interdisciplinary learning and preparing students for the competitive job market.

Implementation of E-Governance Initiatives: This included smart interactive boards, campus-wide Wi-Fi, and digital display boards to enhance the academic infrastructure and support students and faculty.

Regular Feedback Mechanism: IQAC collected and analyzed feedback from students, teachers, alumni, and parents, ensuring necessary improvements in various departments based on stakeholder recommendations.

Mentorship Program: Faculty members provided personalized guidance to students, fostering a supportive learning environment and improving student engagement.

Participation in National Assessments: The institution actively participated in AISHE and NIRF rankings to benchmark its performance on a national level

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
All HoDs shall be informed to ensure that each faculty member must record at least one good quality lecture on a specific topic in a month. The same should be uploaded on the college YouTube Channel	**The college has organised a training session on recording their lectures through OBE in the Lecture Recording Room, Alwar-Road Campus on 08th June 2022. College has also started hosting videos on YouTube Channel. A learning Management System shall also be hosted on college website.**
The institution should proactively work on Alumni Engagement.	**The Alumni cell has initiated actions in this regard. An Alumni meeting was held on 18th Dec. 2022.**
The committee suggested that the students as well as the teachers must always be equipped with the current online teaching methodologies as well as ICT Tools.	**The college has adopted the Blended learning in which once a week the staff shall take classes online. In addition, assessment and class tests has been taken through Online Google Form as well.**
Add-on certificate courses	**All the faculties were encouraged to design and develop short-term certificate courses. The details of which are shared with the IQAC. In the last academic session (Even Sem), 35 Add-on/certificate courses were offered to the students, out of which 20 courses received enrolments from 565 students who have successfully completed the said course.**
The HoDs should submit proposal to ICSSR/DST for research funding, grants for organizing workshops/ seminar, etc.	**All the regular faculty members have been informed to apply for research grant. A proposal has been sent to DGHE for organising seminar in the subject of Commerce & Economics and multi-disciplinary seminar in Literature, History & Philosophy**

	is accepted & permitted by DGHE.
Calendar of activities needs to be strengthened to meet the benchmarks of NAAC.	A committee was constituted to formulate and design the calendar of activities as per NAAC requirements. The same is shared in advance to all staff members along with the list of committees.
Parent's feedback/ engagement in the development of the institution.	Parent-Teacher's meeting is incorporated in the college calendar of activities. The same is planned every semester once the result of the students is announced.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Management Committee	07/09/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2024	06/03/2024

15.Multidisciplinary / interdisciplinary

NBGSM College aims to equip the students with an overall knowledge on all fields apart from their core subjects. The college offers degree courses in Arts, Commerce, Science as well professional courses viz. BBA and BCA. In these courses Environmental Science are incorporated as a part of curriculum which is taught in their 1st year. Projects on Environment, science and summer internship etc. are undertaken by students every semester. In addition, students and staff are involved community engagement activities such as visit to old age homes, blood donation camps, educating women on health and hygiene etc. The affiliating university has introduced four-year curriculum framework from 2024-25 session onwards in which credit shall be assigned as per Core, Multidisciplinary, Minor, Ability

enhancement and skill enhancement courses. The institute has a research development board, where the faculties who have completed their Ph.D are involved to organise lectures on research methodologies, awareness on UGC-Listed Journals and in addition a Research Promotion Policy is implemented by the institution to further encourage the remaining faculties to publish quality research articles, patents, books etc. The college also organizes many interdisciplinary national seminars to promote a blending of different disciplines leading to the exchange of research ideas and knowledge on topics of overlapping domains.

16. Academic bank of credits (ABC):

NBGSM College, Sohna has initiated the process of enrolling its students into the Academic Bank of Credit (ABC) system. As part of this initiative, the college has successfully created Apaar IDs for its students, enabling them to accumulate and transfer academic credits in line with the National Education Policy (NEP) 2020, fostering greater flexibility in education.

17. Skill development:

The college actively provides job-oriented skill development courses through MoUs with industry partners such as NIIT Foundation, Anudip Foundation, and other industry-linked programs. Additionally, the faculty has designed their own curriculum to offer short-term add-on courses. With the introduction of the Four-Year Curriculum Framework, the college will further implement Ability Enhancement and Skill Enhancement courses starting from the academic year 2024-25, enhancing students' employability and practical skills.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NBGSM College is integrating the Indian Knowledge System (IKS) through multiple strategies, as indicated in their AQAR draft document. These include: 1. Teaching in Indian Languages and Culture: The institution encourages the use of Hindi and English during classroom discussions to ensure that students face no difficulties in understanding lectures. This effort reflects an inclusive language policy that supports students from diverse linguistic backgrounds, aligning with IKS principles. 2. Online Courses: NBGSM College actively incorporates ICT tools, such as smart interactive boards and online platforms like Google Meet and Google Classroom, to conduct classes and assessments. They host recorded lectures and provide e-resources through their website, facilitating blended learning and online education. 3. Cultural

Integration: The college organizes a variety of events that celebrate regional festivals like Lohri, Diwali, Holi, and important days such as Yoga Day. These activities aim to instill cultural values in students, enhancing their awareness of Indian heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

NBGSM College emphasizes Outcome-Based Education (OBE) in several ways: 1. Program Outcomes (POs), Course Outcomes (COs), and Program-Specific Outcomes (PSOs): The college explicitly outlines and communicates these learning outcomes for all its programs. These are made available to both students and teachers via the college website, orientation programs, and departmental briefings. The outcomes guide the teaching and assessment methods employed at the college. 2. Assessment and Evaluation: The attainment of these outcomes is measured through a combination of formative assessments (such as quizzes, assignments, and discussions) and summative assessments (like end-of-term exams and class tests). This approach helps track student progress throughout the academic year and ensures that learning gaps are addressed in real-time. 3. Continuous Feedback and Improvement: Feedback from students and teachers is regularly collected and analyzed to improve teaching methodologies and curriculum delivery. This feedback loop ensures that the learning outcomes remain relevant and achievable. 4. Support for Slow and Advanced Learners: The college adopts specific measures to support both slow and advanced learners. Tailored programs help students achieve the defined outcomes more effectively based on their learning pace.

20.Distance education/online education:

The college at present doesn't offer online/ distance education.

Extended Profile

1.Programme

1.1   **295**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1415**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2   367

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   433

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   50

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   50

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**295**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**1415**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2	**367**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**433**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**50**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	50

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	39
4.2 Total expenditure excluding salary during the year (INR in lakhs)	135
4.3 Total number of computers on campus for academic purposes	89

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

N.B.G.S.M College adheres to a unified and methodical teaching style that is in line with Gurugram University extensive framework, deadlines, and preset syllabus. Every semester is planned out well in advance, with the college academic calendar, timetable, and calendar of activities, etc. set up prior to the start of the semester. The teaching workload and list of committees were notified to the various faculty members departments to create schedules that work for both teachers and students. The HODs of various departments guide their faculty members in preparing the lesson plans as per course distribution and discuss the plan of action required for slow and advanced learners. Carefully considered workload calculations are made, and faculty hiring is done in accordance with the needs that have been identified. Faculty members are expected to create modular lesson plans for the semester, to improve the efficiency of curriculum delivery.

A comprehensive student mentorship program is implemented by NBGSM College in accordance with the pedagogical approach. Teachers actively participate in a variety of university bodies, offering their expertise to assessments, evaluations, and curriculum reviews. Periodic reviews conducted during department meetings guarantee the ongoing enhancement of curriculum delivery, with the option for mid-course corrections if needed.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://nbgsmc.ac.in/academic-calendar/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As one of Gurugram University affiliated colleges, we follow the guidelines set forth in the University academic calendar and student internal evaluation mechanism. Consolidated semester marks are determined in part by combining the results of the internal assessments with those of the semester-ending exams. The college is dedicated to helping educators create a culture that supports multiple forms of ongoing assessment. Establishing an ongoing internal assessment system serves as a warning system for students, alerting them to areas that may require remedial action. In order to help students retain the knowledge they have gained in class, this ongoing evaluation may consist of quizzes, tests, and active participation in discussions. Exam dates are communicated to students in advance, and teachers are willing to administer assessments to students later if they have good cause to miss one. Teachers go above and beyond to support students who struggle academically, helping them to improve their marks and general understanding. Students are regularly informed of all internal assessment results. To arrange class schedules and guarantee that courses are completed on time, teachers also work in tandem with department heads, exchanging modular plans.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://nbgsmc.ac.in/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

35

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

840

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The course curriculum of NBGSM College skillfully integrates key intersecting topics, such as environmental sustainability, human values, and professional ethics, to support students' holistic, value-based growth. The institution plans a variety of events all year long to get students involved in this Endeavour.

Teachers continuously strive to raise students' awareness of these cross-disciplinary challenges in the classroom by highlighting their importance across disciplinary boundaries. Notably, the college's cells are essential in resolving particular issues. Red Cross, for example, is committed to raising human consciousness, encouraging altruistic service, and fostering a supportive environment. While NSS promotes love, peace, and holistic development and instills a sense of service. Gender-related concerns receive focused attention from organizations like the Women Cell. At NBGSM College, the environment and sustainability are of utmost importance. Committed societies such as the Waste Disposal & Management Committee reflect this.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

27

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

623

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://nbgsmc.ac.in/fatr/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nbgsmc.ac.in/fatr/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

566

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

390

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution enable the faculty to draw and carry down activities to disseminate much needed academic inputs for various students through remedial classes. We have developed a manual for the same through which faculty segregates various learners and encourages them to excel in their fields. The teachers take regular tests and classes to improve the slow learners simuntaenleously advance learners are encouraged and motivated to develop on their critical thinking aspects

Procedures adopted for Slow Learners:

1.Personal attention through Extra Classes/ lecture notes

2.Teaming them up with advanced learners to gain confidence through rub-off effect

3. They are encouraged to pursue Spoken English and Personality Development Courses to bring them at-par with the rest of the students.

4.The teachers use both Hindi and English language during classroom discussions so that these students have no issue in understanding their lectures.

Procedures adopted for advanced Learners:

1. Scholarship programs to encourage and reward meritorious students

2. They are oriented towards pursuing higher studies and career development and for that they are provided with reference material and other relevant guidance under the Mentorship Program.

3. Special coaching classes for banking, UGC-NET etc. are organized.

4. They are encouraged to participate in various inter-college/ Zonal level extra-curricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1413	**43**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college implements a multi-dimensional approach by making use of ICT enabled teaching using smart interactive boards, power point presentations and e-resources to deliver an enriching learning experience. State of the art laboratories in Science and Computers, Language Lab, Geography Lab, Music facilities, etc. gives a hands-on experience as well as strengthen their concepts through periodic practicals. In addition, Industry visits/Educational tours are also organized for the students to get insight about corporate environment/ explore different regions and views.

Participative Learning is evident through beyond the classroom activities which take place via various clubs and committees. It provides external exposure to the students thus helping them in grooming their personality. Programs on Financial Literacy and Investor Awareness, Inter-college essay writing competitions, presentation skills, declamation, debates, quiz, poetic recitation, celebration of important national and international days, guest lectures, etc. are a part of the learning process to

bridge the gap between theory and practice. The faculties discuss and shares various case studies in the classroom and obtains views from the students to develop problem solving abilities. Activities such as visit to historical monuments, arts and craft mela, group discussions, etc. have an added advantage.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://nbgsmc.ac.in/e-publication/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers are gradually shifting from traditional chalk and talk approach to interactive discussions through ICT-enabled methodologies. Here, interactive boards and available of WIFI/ internet facilities play a very important role. The college has four smart interactive boards, two overhead projectors in classrooms, two projectors in seminar halls, sufficient number of desktops and laptops in computer labs, G-suit for Education for conducting as well as recording online classes through Google Meet. Onliness assessment and quizzes are organized through Google Forms. Teachers are using Google Drive to store their data online and the links for study material to be shared among students. The teachers use such facilities by taking classes through powerpoint presentations. Online virtual trips to places. Connecting with industry experts by organizing extension lectures in seminar halls. Conducting tests/ online quizzes through Google Forms. Conducting online classes and utilization of virtual whiteboard (Jamboard) on Google Meet. Hosting lectures of eminent professors available in SWAYAM and e-PG Pathshala in smart classrooms. Some of the faculties also use ICT tools for conducting workshops on latest methods such as SPSS, programming, simulations etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

272

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows a structured and transparent mechanism of Continuous Internal Evaluation system to assess students' performance. The internal evaluation system is in adherence with the guidelines prescribed by the affiliating university. The weightage of internal assessment is 20% of the total marks which is distributed among three sections viz. class tests, assignments and attendance. The criteria of internal assessment are mentioned in the Information Brochure as well as discussed with the students during the orientation programme at the onset of academic session. The class incharges as well as mentors of the students also encourage and support the students in attaining maximum marks in internal assessments. The concerned subject teachers assess the students through both formative as well as summative assessments. The students are well-informed about their performance in class-tests, assignments and attendance through notice boards. The HODs ensure that the Internal Assessment marks has been submitted to the college office at least one month before the examination.

File Description	Documents
Any additional information	[View File]
Link for additional information	https://nbgsmc.ac.in/wp-content/uploads/2022/02/2022-02-15-Grievience-Redressal-Policy.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a transparent and efficient handling of internal examination related grievances at three levels. First, at the department level, where the grievances are being handled by their concerned subject teacher and Head of the departments. Second, there is a Grievance Redressal Cell in which if any of the student is still unsatisfied about his/her query, can submit a written application and the committee shall further look into the matter in a time-bound manner. Although, till date we haven't received any grievances from the students at this stage since most of the queries are being resolved at departmental level. The third level is at the university, where the examination related grievances are being handled by the administrative office. Any grievance regarding non-declaration/ typographical errors/ absenteeism/ non-receipt of award etc. in result/ DMC; the communication letters are sent to the Controller of Examination and other related branches (Registration Branch, Conduct Branch, Result Branch etc.) of the affiliating university in a time bound manner.

File Description	Documents
Any additional information	[View File]
Link for additional information	https://nbgsmc.ac.in/grievance-redressal-cell/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College website contain the details on Course Outcomes (COs), Programme Outcomes (POs) as well as Programme Specific Outcomes (PSOs) duly recommended from the senior faculties of respective departments.

There is a structured mechanism to communicate the same to the teachers and students:

- Syllabi and Course Outcomes (COs), Programme Outcomes (POs) as well as Programme Specific Outcomes (PSOs) Outcomes is displayed on college website and communicated to students during orientation programme.
- Hard copy is also available in the staff rooms and departments for ready reference to the teachers and students.
- The significance of the Course Outcomes (COs), Programme Outcomes (POs) as well as Programme Specific Outcomes (PSOs) has been communicated to the teachers in various staff meetings in the college and during Academic / IQAC Meetings.
- The students are also made aware of the same through their respective class incharges as well as during Labs, Tutorials and Mentorship sessions.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://nbgsmc.ac.in/course-outcomes/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Programe Outcome (PO's) and Course Outcomes (CO's) are evaluated through various ways:

Firstly, there is a formative assessment by the concerned subject faculty by identifying the struggles and learning gaps through group discussions, quizzes, conversation, etc. and improve the student achievement of learning objectives.

Secondly, at the conclusion of a unit, course, or program there is a summative assessment by the concerned faculty through organising class-tests, giving assignments, percentage attendance, etc. Here, the college follows the guidelines and procedures as laid down by the affiliating university viz. Gurugram University, Gurugram in evaluating the performance of the students.

Thirdly, the regular feedback and suggestions were taken from the students on completion of syllabus and teaching-learning process

in the college. The result of which is analysed and the corrective measures, if required, is then discussed with the staff members by the principal. The faculties are therefore well-informed to make modifications in teaching pedagogies accordingly for the attainment of PO's and CO's.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

255

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nbgsmc.ac.in/student-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nirankari Baba Gurubachan Singh memorial College established in

1975 with the objective of dissemination of knowledge and skill by providing teaching, research, extension

facilities, as well as innovations in restructuring of courses like B.Sc. (sports Science) methods of teaching training and learning. Since its inception, college has recognized the need to create an ecosystem through multipronged initiatives, for exploring new ideas and innovation for creation and transfer of knowledge.

Seminar Room and Smart Class Rooms were equipped with latest facilities and there are computing and internet facility also. There is a liberty of duty leaves to staff members for attending seminars and presenting papers.

College Magazines (Gyanankur) and other publications portraying the creative talents of students, along with contributions from teachers, offers them with opportunities to share their knowledge and skills and provides sample volume of student craftsmanship.

The Research and Technology Development Centre was established to coordinate all the start-up research activities, different kinds of journals, and books in the different fields to encourage students. The Institution's Innovation Council (IIC) has been set up to develop innovation and entrepreneurial ecosystem. The college has also entered a large number of MOUS/ Agreements. In addition, the faculty has published research papers & book chapters. For protection and commercialization of intellectual property the institution has a dedicated IPR Cell, which provides IPR services and bears all expenses.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

11

File Description	Documents
Report of the event	*View File*
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	*View File*

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	*https://nbgsmc.ac.in/r-d-board/*
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	*View File*
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There are a few outreach and extension activities planned as per the societal need of the hour and organized in the college as well as in the vicinity of Sohna. To effectively such extension activities and engage the students in social service and welfare activities the college has established an Extension and Outreach Committee. The committee consists of faculty members and students who visits nearby community villages/schools and impart awareness among the masses specially the women and underprivileged/ needy sections of the society. At times, the various school kids, especially the girl students, are invited to visit the college to promote the importance of higher education. Sessions have been taken up in their school to discuss the importance of co-curricular activities, Education, Women's health and hygiene, social media - Boon or Bane, etc. NCC cadets have been involved in imparting awareness among the masses which can be seen in the Cleanliness and Awareness drives organized in public places such as Bus Depots where free masks distribution has been done and public has been encouraged to stop using plastics. Such activities have a lasting impression on the students who have not only practicing at their home but also the career of knowledge among the society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

460

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has two campuses spread into 16 Acres of sprawling campus with green landscape and Aravali Hills as backdrop. In the academic facilities, the college has 37 classrooms equipped with ample sitting benches for the students and podium and whiteboard for the faculty members. A total of four interactive boards and two overhead projectors have been installed. In total, there are 09 laboratories which consist of four computer labs, chemistry lab, physics lab, remote-sensing lab, Geography lab, language lab and Music lab with state-of-the-art infrastructure. To conduct seminars and workshops two seminar halls with audio- visual facilities are available in both the campuses. There is a library in each campus.

In sports, the college has Volleyball, basketball, cricket-pitch, track and field of 200 m, etc. For Indoor games the college has Table-tennis, Chess, Carom, Wrestling, Yoga, Gymnasium etc. and outdoor games facilities. The college has two multi-purpose halls. There is also a separate Music Room to practice vocal music and instruments. For organizing cultural activities, a stage is available in the open ground. The outcome of the excellent facilities can be seen in the laurels won by the students in Youth Festivals and sports events.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nbgsmc.ac.in/virtualtour/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For Indoor games the college has Table-tennis (200 Sq. Ft), Chess, Carom, Wrestling (1000 Sq. Ft), Yoga (45 x 60 Ft), etc. and outdoor games facility include Cricket pitch (80 Yards), Cricket practice field with net (20 x 40 Ft), Badminton (30/25 m), Volleyball (30/25 m), Basketball(40/25 m), Kabaddi (400 Sq. Ft.), Kho-kho (500 Sq. Ft) and Archery. A 200 m track and field are available for athletes. The college has two multi-purpose hall (25

x 50 Ft) for practice where the students can practice their dance/ choreography. A separate Music Room to practice vocal music and instrumentals. For organising cultural activities, a stage (45 x 60 Ft) is available in the open ground with ambient surroundings and green landscapes. The college also organises annual Athletic Meet and Cultural Fest and the winners are awarded at college annual functions. The outcome of the excellent facilities can be seen in the awards and laurels won by the students in Youth Festivals and sports events.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nbgsmc.ac.in/virtualtour/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://nbgsmc.ac.in/virtualtour/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37.82

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: OkieDokie (Weeble Infotech)

Nature of automation (fully or partially): Fully

Version: 2022

Year of Automation: 2022

It simplifies the day-to-day tasks of the library and helps in managing and tracking the daily tasks of the library like issuing books, returning books, fine calculations, and many more.

Each campus of the college has a library (two in total) with a sitting capacity of nearly 200 students with an adequate number of books, magazines and newspapers. It provides the peaceful ambience to the students, making the students can access ten newspapers in it. The college offers e-lectures crafted by its faculty through its YouTube channel.

The library provides N-List access to the faculty members, which gives them access to e-resources and enriches their knowledge. Also, the library has access to Delnet, which is a digital e-resource repository.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://nbgsmc.ac.in/library2/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.23

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

7

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Since its last accreditation by NAAC in 2019, the college has taken initiatives. Of them, one is ICT enabled teaching learning process to ensure effective and outcome-based education. The classes are in the transition phase from Green/White board to Wi-Fi enabled smart interactive board, availability of study materials (E- books and other resources) in electronic form (PPT/PDF) material. The whole campus is WI-FI enabled and internet services can be accessed from anywhere. The college has an internet bandwidth of 50 MBPS which is connected via LAN to the admin office and shared with classrooms and other locations via WIFI. The computer labs are maintained through AMC and regularly upgraded with latest configurations such as HDD to SSD, up -gradation of RAM, replacement of monitors, etc. The college has two 43 inch digital display boards in both of the campuses to display important information to students. A central announcement system with automatic bell ringing of periods, breaks and closing of the college. The college has procured four new smart interactive boards with latest configurations such as android operating system, 20-point multi- touch, etc. There is also a biometric attendance system to mark attendance of the staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

89

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

99.82

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established and formal procedures for maintaining and utilizing physical, academic and support facilities available in the college. The College Governing Body has appointed an Estate Officer who supervises the maintenance work of its campuses. Stock verification are carried out by duly constituted committees for books, laboratory apparatus, sports equipment, furniture, machines and ICT equipments. Facilities such as ROs, Computers, Generators etc. are serviced regularly through AMCs. The details of the procedures are mentioned in the link below:

https://nbgsmc.ac.in/procedure-policies-maintenance/

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nbgsmc.ac.in/procedure-policies-maintenance/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

802

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

70

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://nbgsmc.ac.in/news/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

495

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

495

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

23

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

56

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

50

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The formation of Student's Council is banned under the guidelines of Director, Higher Education, Haryana. However, the institution has taken various initiatives to involve the students in different committees/ clubs and they are actively involved in organising college level activities and events. Two students are nominated by the Principal in the Internal Quality Assurance Cell to represent the student's voice. Those students who have a passion for writing, designing and creativity are included in the team of college annual magazine 'Gyanankur' and quarterly e-newsletter 'Campus Chronicles'. All the committees/clubs such as Cultural Committee, Youth Red Cross, NSS, NCC, Women Cell, Entrepreneurship Development Club, Eco-Club, Literary Club, etc. have adequate representation from the students. The students are not only given the opportunity to anchor in departmental functions, annual functions and seminars but have also shared the responsibility of organising events like Medha Utsav, Diwali Fest, Athletic Meet, etc.

File Description	Documents
Paste link for additional information	https://nbgsmc.ac.in/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Based on the recommendation of the NAAC peer team, the college has registered its Alumni Association under the name "NBGSM College Alumni Association." The association is officially registered with the Department of Industries and Commerce, Haryana, under section 9(1) of the Haryana Registration of Societies Act (2012), with registration number 02449, on 02-03-2022.

The Alumni Association was established to foster stronger connections with alumni who are professionals in fields such as academia, bureaucracy, sports, politics, and other professions. These alumni actively support the college's various initiatives. They generously volunteer their time to offer career guidance to current students, enriching their educational experience and providing a competitive advantage. Alumni also play an essential role by mentoring students in their areas of expertise and offering valuable internship opportunities to help students refine their skills.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year	**E. <1Lakhs**

(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution holds its motto dear. The college has clearly articulated its vision and mission. That is prominently displayed both on the college website and throughout the campus. To ensure effective communication with various stakeholders.

The institution has established robust provisions for delivering quality education, including academic programs, career-oriented courses and skill development initiatives. This exercise aids students in realizing their potential and increasing awareness.

Collaborative interdisciplinary activities within and outside the institution enhance the overall quality and depth of learning.

Engagement with serious issues such as gender sensitization, pollution prevention and ethical values cultivates sincerity, sensitivity and responsibility among students.

The college aims to facilitate learning across diverse socio-economic background encompassing the broad framework of our academic structure.

Nature of governance and leadership

Under the effective leadership of the governing body and the principal, the institution maintains a transparent governing system.

The leadership is dedicated to realizing the institution's vision and mission statement.

The leadership is comprised of the management and principal, collaborate develops the action plan in consultation with the planning board and IQAC.

To execute the prospective plan of the institution the college's governing body provides necessary guidance to institutional activities and mobilizes financial resources accordingly.

Additionally, the perspective & suggestions of student representatives in various committees are considered during the planning of different activities.

File Description	Documents
Paste link for additional information	https://nbgsmc.ac.in/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization significantly influences the governance, planning, and management of higher education, empowering stakeholders to collectively propose, design, formulate, and execute academic initiatives within NAAC guidelines and GUG regulations. The principal, delegated authority by the management, shares decision-making power with staff members. Various committees are formed, convening regular meetings with the principal to address curriculum, infrastructure, and procurement matters. Plans and policies are finalized in consultation with the management and subsequently implemented.

A case study on budget preparation, submission, and approval illustrates this process: 1. Before the fiscal year begins, budget planning involves discussions with Heads of Departments and cell leaders to anticipate quality enhancement needs. 2. The principal, in collaboration with the accounts clerk, finalizes budget heads. 3. The governing body convenes, and all members receive the estimated budget electronically. 4. After deliberation, the budget is approved, with any suggested changes leading to a revised version for the president's consent. 5. Upon governing body approval, the principal manages and allocates funds to departments/committees as per the finalized budget.

File Description	Documents
Paste link for additional information	https://nbgsmc.ac.in/organogram-of-the-institution/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan of N.B.G.S.M College is prepared keeping in consideration of the Vision, Mission and the goals of the institute.

The college strives to get latest courses for the upliftment of rural students to face the techno and competitive world.

The institution boasts a clear and robust organizational framework alongside streamlined decision making procedures.

The colleges strategic plan from 2019-2024, accessible on its website, delineates its vision since receiving accreditation from NAAC in January 2021, governing body, IQAC and coordinators of various cells/ committees have played pivotal roles in shaping the institutes decision-making processes.

The following career oriented courses are conducted for the benefit of the students to face the techno world with much confidence for their career:

- **Introduce skill-based add on course/ Programs of current / future relevance**
- **Provide counseling to the students through student-mentorship programs.**
- **Organize special programs for slow and advance learners**
- **Promoting innovative and creative teaching learning culture in classroom.**
- **Conduct at least one workshop/ seminar on IPR.**
- **Provide counseling to the students through student mentorship programs.**

Faculty and staff are assigned specific roles and responsibilities, fostering a harmonious work environment characterized by complete transparency.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://nbgsmc.ac.in/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college committee of the college works with stretched out help of the principal to control and keep up an agreeable and scholarly condition required for the congenial environment.

The institutional body operates with effectiveness and efficiency, supported by robust policies and administrative structures. As to the all encompassing advancement of the college, the governing body meets and chalks out the whole arrangement for the organisation.

The appointment and service rule policy framework is carefully reviewed by the director before seeking approval from the governing bodies. Individual committee members adhere to the rules & guidelines provided by the governing bodies, ensuring alignment with institutional directives.

The governing body holds responsibility for overseeing all facts of operations, encompassing finance, research functions, infrastructure arrangements, education & human resources. The institute comprising various committees is tasked with implementing the diverse plans and policies put forth by the institutes leadership.

The head of the institute presides over committee meetings, endorsing proposals related to academics and making necessary amendments to administrative procedures or rules as required. It ensures practice of democratic principles, team work and culture of excellence.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://nbgsmc.ac.in/organogram-of-the-institution/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Prior to 2004, regular staff appointments entailed eligibility for pension benefits upon retirement, while faculty after 2004 fall under the New Pension Scheme. Retiring faculty can avail themselves of GPF, gratuity, and leave encashment in accordance with university norms. Financial aid, as per the Research Promotion Policy, supports staff attending conferences, workshops, seminars, or publishing research articles in UGC-listed journals. Workshops and counseling sessions are organized to maintain staff positivity and motivation.

Duty leave is provided for national/international conference and seminar attendance, and transportation facilities serve all NBGSMC staff. Retiring staff are felicitated, and personal achievements recognized through the "Gyanankur" college magazine. Leave policies adhere to government guidelines from Haryana.

Salaries are disbursed monthly regardless of government grant-in-aid, and loans against PF follow Haryana government norms. Class IV employees receive free uniforms biannually, and wheat loans/cash advances are available. The canteen offers food and snacks at preferential rates, while security provisions include 24/7 CCTV surveillance and regular patrols. Additionally, internet and gym facilities are provided.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college duly recognizes the efforts of faculty members for academic achievement or innovative practice. The college has a well-defined mechanism for performance appraisal of Teaching and Non-Teaching Staff. By sharing the criteria for performance

assessment during the appointment process and keeping it accessible in the college office for reference, transparency and clarity are ensured.

An annual confidential report (ACR) is prepared and submitted by all the teaching and non-teaching staff members which was graded by their concerned HODs, Principal and the Management. For teaching staff, the college evaluates teaching-learning activities, academic and research contribution in the college, guiding the students in extra / Co-curricular and professional development related activities. The faculty indicates their competence in terms of various mentioned parameters in the ACR and also retrieves the reasons for their under-performance (if any) and invites the suggestions for enhancing the same.

Last but not the least, college measures the attitude of the employee in carrying out the decisions of the authority faithfully and earnestly. For Non-teaching staff, college evaluates the performance based on regularity, punctuality, faithful allegiance to the college, timely accomplishing the task assigned, maintaining records, use and adaption of newly developed administrative mechanism and physical fitness.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is Government aided and Self-Financed receives financial assistance from the UGC, Haryana Government, Governing Body of the college, Students' Fees, Grants and Scholarships from various funding agencies. The college Bursar ensures that in all financial transactions, the due rules and procedures are followed.

Internal Audit

The convener of the purchase committee and the bursar of the college keeps a strict vigil on the purchase procedures. The bills are scrutinized by the President and Governing Body before final

payments are made. The accountant of the college maintains all the financial transactions in accounting software Tally ERP 9.0 for easy access and retrieval. The college settles all the audit objections through discussion in the Governing Body meetings.

External Audit

The audit of the A/Fund is conducted periodically by the affiliating University. The college office prepares the balance sheet indicating the amount spent under different heads during a financial year, which is signed by the Head-Clerk, Bursar, Principal and an external firm of Chartered Accountant "AMRG & Associates". The observation report is then presented before the governing body for their perusal. In addition to this, grants received from the Govt. is audited by the AG (Haryana), DGHE.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

All decisions related to financial matters of the college are directly handled by the Principal in consultation with the College Governing Body. Finance committee and the Management; review the use of resources, make recommendations for better handling of

resources and effective mobilization of available funds. Our institution being a non-profit organization has a proper mechanism for mobilizing funds. As a government - aided institution, the college has the provision for obtaining various planned funds from the Government/ non-government agencies and individuals in order to meet the academic and developmental needs. The College is receiving Government aid for smooth functioning from the DGHE, Haryana. As salary grants for teaching and non-teaching staff of the aided section and Funds are allocated to each department and society for organizing various academic and co-curricular activities such as conferences, seminars/ endowment lectures, field trips, workshops, training programs, and orientation programs. Activities under the purview of Placement, Alumni Relations, Training, Research and Entrepreneurship Cell involve day to day expenditure. The laboratories and library are periodically inspected and a thorough record of instruments and books is duly maintained. The financial scholarships for students received under various social schemes of the government are directly credited into the bank account of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institute is dedicated to fostering a culture of continual improvement and quality assurance through various initiatives led by the Internal Quality Assurance Cell (IQAC). It not only identifies but also implements procedures to ensure a robust quality assurance system.

Skill Development Courses have been introduced by IQAC to enrich the curriculum and bridge the gap between academia and industry, enhancing interdisciplinary learning. The institution undergoes quality management system assessments by ISO and actively participates in AISHE and National Institutional Ranking Framework (NIRF) evaluations to benchmark its performance nationally.

Feedback from stakeholders like students, teachers, alumni, parents, and employees is regularly collected and analyzed by the

IQAC, whose recommendations guide departments in implementing necessary actions. The Mentorship Program, facilitated by faculty members, fosters a supportive learning environment by providing personalized guidance to students.

E-governance initiatives, including the implementation of smart interactive boards, Wi-Fi accessibility across campus, digital display boards, and online library resources, enhance academic support. The IQAC also ensures the regular submission of Annual Quality Assurance Reports (AQAR) based on NAAC quality parameters.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Upgradation of ICT facilities in the institution:

The college has been making sincere efforts to improve the existing IT infrastructure and facilities to support the academic needs of teachers and students. Smart interactive-boards have been installed with audiovisual and file sharing facility. It is connected with through LAN as well as Wi-Fi. The whole campus is Wi-Fi accessible. Digital display boards and central announcement system have been installed to disseminate important information among the students. Library are fully online and has a separate enclosure for staff/students to access e-resources.

2. Creation of e-content and use of ICT in Teaching-Learning: With the current scenario of coronavirus pandemic, it is not only the need of the time but the opportunity all the faculties are utilizing to incorporate the blending learning in the teaching learning process. This involves creation and sharing of e-resources with enriched with animations and videos for resulting into an enriching audio-visual learning experience. Student are getting used to in the use of Social media tools such as WhatsApp, YouTube, Gmail, Google Meet, Google Classroom, etc. and the learning process are getting more and more participative and interesting. The college website also hosts recorded video lectures and PPT presentations of the faculty members as well as

other important links and e-resources for the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College is committed to provide gender equity across the campus through systematic approach towards gender sensitization.

The Women Cell is constituted to empower female students by organizing various skill development programs, awareness campaigns such as health checkup camps etc., celebrating women's day, by inviting prominent speaker for gender sensitization.

The college has CCTV surveillance cameras all over the campus for

providing safe and secure campus. The entry and exit of students are closely monitored by the manpower security and I-cards are mandatory for every student to enter the campus. The Complain/ Suggestion box has been installed at various places in the college. The college also has a separate well equipped common room for girl students and teachers.

Proctorial Board cum Grievance Redressal Cell also maintain a fair, unbiased, and consistent environment for redressal of various problems students may face in campus and immediate action is taken against the defaulters.

To stop the imminence of ragging and harassment, Anti-Ragging Committee and Anti Sexual Harassment Cell are actively engaged in organizing various awareness program besides the redressal of complains.

Various activities such as awareness programs through documentary films and by different activities, extension lectures etc. have been organized by various cells to promote gender sensitization.

File Description	Documents
Annual gender sensitization action plan	https://nbgsmc.ac.in/women-cell/
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nbgsmc.ac.in/women-cell/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is essential for maintaining an eco-friendly campus. Colleges face challenges in handling waste, ensuring it is properly disposed of to maintain health, hygiene, and environmental standards.

Solid waste, including biodegradable and non-biodegradable materials, is collected from classrooms, labs, toilets, and the canteen. Biodegradable waste is processed through AAGA units, and a designated area exists for non-biodegradable waste. Paper waste is managed through paper dustbins placed in departments, and a partnership with GREENOBIN provides recycled paper products in exchange for collected waste.

Liquid waste, such as RO-rejected water, is reused in the canteen, washrooms, and for floor cleaning and gardening. Wastewater from washrooms is appropriately directed to sewers.

E-waste, including old electronics and batteries, is disposed of through local vendors specializing in e-waste recycling.

The college also recycles organic waste like leaves and vegetable peels through organic pits and compost roller drums, producing compost for campus plants. The NSS unit organizes campaigns to promote cleanliness and waste management awareness.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is dedicated to fostering an inclusive environment for all students and employees, promoting tolerance and harmony across cultural, regional, linguistic, communal, and socio-economic diversities from admission to graduation.

Key initiatives include: 1. Implementing state government and Gurugram University (GU) policies to promote inclusivity, equity, and accessibility, including adhering to the state's reservation policy for student admissions and staff appointments. 2. The Committee on Communal Harmony & Inclusiveness works to create an equitable space for disadvantaged students through counseling, workshops, and seminars on equity, equality, and harmony. 3. In partnership with the state government, the college has been awarded a research project focused on skill enhancement, training, and youth development. 4. Social awareness campaigns such as Girl's education, Intellectual Property Rights Awareness Mission, and health initiatives aim to raise student awareness of social well-being. 5. The college celebrates various regional festivals like Lohri, Diwali, Holi, and Teej, and observes important days such as Women's Day and Yoga Day, instilling communal and cultural values in students and staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institutions play a vital role in commemorating national and international events, fostering community, cultural exchange, and awareness of key issues.

Key events at NBGSM College include: - A heartfelt farewell party filled with laughter and goodbyes as students bid farewell to their alma mater. - National Science Day, celebrated on February 28, commemorates the discovery of the 'Raman Effect' by Indian scientist CV Raman, who won the Nobel Prize in Physics in 1930. - National Mathematics Day was held on December 22, 2022, showcasing a documentary on mathematician Srinivasa Ramanujan for students. - A campus tour on Energy Conservation Day, December 15, 2022, highlighted the energy conservation techniques implemented at the college. - The college's annual youth festival, organized by Gurugram University, brought together students, faculty, and guests for a vibrant celebration. - A Talent Hunt program was held on October 29, 2022, organized by the Department of English at the city campus. - On August 24, 2022, the college participated in

World Entrepreneurs Day, hosted by Gurugram University, to promote awareness of entrepreneurship, innovation, and leadership among students and stakeholders.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1adDo_fE0Y_g3u4Q0ZZLYZPqiDoO06GDT/view?usp=drive_link
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NBGSM College, Sohna celebrates all major National and International commemorative days. Events like Independence Day, National Unity Day (Birth Anniversary of Sardar Vallabhbhai Patel), Republic Day, etc. helps in sensitizing the students about national integration, unity and brotherhood. The students were

made aware about the importance of unity in diversity. To disseminate the ideas and philosophy of Swami Vivekananda, National Youth Day is also organised every year to provide exposure to talented youth and empowering them towards nation building. In addition, to inculcate human values and spread the message of compassion, tolerance, and humanity the institute celebrates "Manav Ekta Diwas" in the memory of its founder Nirankari Baba Gurbachan Singh ji Maharaj by organising blood donation camps. Similarly, the institution also celebrates the birth anniversary of "Nirankari Baba Hardev Singh ji Maharaj" by way of Cleanliness and Tree Plantation Drives. Furthermore, the institution's efforts in celebrating/ organising national and international commemorative days, events and festivals can be vividly seen in the college website, quarterly e-newsletters and college magazine.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

   1. Title of the Practice:Skill development: Learning beyond the curriculum.

Best Practice 2

   1. Title of the Practice:Use of Information and Communication Technology (ICT) in Teaching and Learning Process

Details are mentioned in the attachment.

File Description	Documents
Best practices in the Institutional website	https://nbgsmc.ac.in/best-practices/
Any other relevant information	https://drive.google.com/file/d/1atebbvMyxhGGx0qv2BbiT-223-dGwRmo/view?usp=drive_link

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title: Value-Based Education in College

Implementing a value-based education system can transform a college community, fostering ethical leadership and responsible citizenship. Key initiatives include:

1. Assessing Current Status: Evaluating the existing curriculum, teaching methods, and campus culture helps identify strengths and areas for improvement in values education. 2. Stakeholder Engagement: Engaging alumni, faculty, and staff in discussions ensures broad support for the initiative, emphasizing the importance of values education.

3. Curriculum Development: Faculty members collaborate on curriculum design, integrating values education across disciplines.

4. Incorporating Values into Courses: Ethical issues are embedded in courses through readings, case studies, and assignments to encourage students to apply ethical principles.

5. Creation of New Courses: The college offers add-on courses covering ethics, social justice, and sustainability, available as electives or part of general education.

6. Pedagogical Strategies: Faculty are trained in experiential learning, case-based teaching, and reflective writing to promote ethical thinking.

7. Student Engagement: Students participate in clubs, workshops, and community service projects, becoming ambassadors for ethical behavior.

8. Campus Culture: The college fosters a values-driven environment through policies, events, and awareness programs promoting ethical decision-making.

9. Faculty Development: Professional development opportunities support faculty in enhancing their values-based teaching.

10. Assessment and Sustainability: Ongoing evaluation ensures the continuous improvement and long-term sustainability of values education initiatives.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- Improve administrative procedures by creating a Standard Operating Procedure (SOP) manual. - Introduce add-on/certificate courses in the college. - Establish a Remote Sensing & GIS Lab. - Launch the "Most Regular Student" award. - Introduce the "Best Performing Teacher" award. - Install sensor-based, energy-saving LED tube lights in the corridors.