



NIRANKARI BABA GURBACHAN SINGH MEMORIAL COLLEGE

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ACTION TAKEN REPORT

(on the Meeting of the IQAC held on 15-06-2020)

S.No.	Plan of Action	Action Taken
1	Prof. G.S. Popli has suggested maintaining a record of the grievances received and action taken.	A Proctorial Board-cum-Grievance Redressal Cell has been formed and the students can register their complaints offline as well as online. Online complaint registration form is available on the link: https://nbgsmc.ac.in/grievance-redressal-cell/
2	Competent Resource Persons from industry and academia be invited regularly to equip the students with skills for their holistic development.	Webinars are being conducted time to time from external experts in relevant domains. The activity reports are also published on college website: https://nbgsmc.ac.in/news/
3	Prof. G.S. Popli has suggested to include some skill development courses in the institution such as Advance Excel, Digital Marketing, Soft Skills and Tally.	The college applied for Skill Development Courses under National Skills Qualifications Framework (NSQF) from UGC on 18-07-2020. The approval was received for the same on 24-09-2020. However, we could not be able to run these courses due to following reasons: 1. Lack of financial resources from UGC. 2. Mandate of the UGC to conduct offline classes only; which was difficult during that period. Alternate measures taken: An MoU was signed with Anudip Foundation to conduct two Job-oriented courses viz. Certificate in Office

		Automation and Digital Education, and Diploma in Accounting with Tally. Benefits: 1. Zero course fee 2. 100% placement offered 3. 51 students enrolled
5	Mrs. Raman Manhas has suggested to prepare a report on the digitization made through ERP so far and the pending issues to be resolved by ERP solution provider.	An online meeting with MasterSoft ERP was held on 08 th Oct. 2020 on the pending issues. Further follow up was taken at various intervals. The MasterSoft was able to solved queries in academic and library modules. Although issues in Fee Head Configurations, Store Module and Budget reports in the desired format is not completed.



Dr. Amit Kumar

Coordinator, IQAC

Dr. M.S. Khatri

Principal & Chairperson, IQAC