

NBGSM College

Lesson Plan November 2020- February 2021

Name of Assistant Professor :	DIVYA MUNJAL
Class :	BBA
Semester:	1st
Subject:	FINANCIAL ACCOUNTS

		Day	Date	Topic
1st week	Sunday		1-Nov-20	HARYANA DAY
		1	2-Nov-20	Introduction to Accounting
		2	3-Nov-20	Meaning of Accounting
		3	4-Nov-20	Scope of Accounting
		4	5-Nov-20	Advantages of Accounting
		5	6-Nov-20	Branches of Accounting
		6	7-Nov-20	Types of Accounting
	Sunday		8-Nov-20	
2nd week		1	9-Nov-20	Objectives of Accounting
		2	10-Nov-20	Functions of Accounting
		3	11-Nov-20	Limitation of Accounting
		4	12-Nov-20	Basic Accounting Terms
		5	13-Nov-20	Diwali Vacation
		6	14-Nov-20	
	Sunday		15-Nov-20	
3rd week		1	16-Nov-20	
		2	17-Nov-20	Bases of Accounting
		3	18-Nov-20	Bases of Accounting
		4	19-Nov-20	Meaning of Double Entry System
		5	20-Nov-20	Classification of Accounts
		6	21-Nov-20	Adv & Dis of Double Entry System
	Sunday		22-Nov-20	

4th week		1	23-Nov-20	Recording of Accounting Transactions
		2	24-Nov-20	Recording of Accounting Transactions
		3	25-Nov-20	Recording of Accounting Transactions
		4	26-Nov-20	Recording of Accounting Transactions
		5	27-Nov-20	Preparation of Trial Balance
		6	28-Nov-20	Preparation of Trial Balance
	Sunday		29-Nov-20	
5th week			30-Nov-20	Holiday
		1	1-Dec-20	Revision & Problems
		2	2-Dec-20	Revision & Problems
		3	3-Dec-20	Class Test
		4	4-Dec-20	Capital & Revenue
		5	5-Dec-20	Capital & Revenue
	Sunday		6-Dec-20	
6th week		1	7-Dec-20	Depreciation, Provisions & Reserves
		2	8-Dec-20	Depreciation, Provisions & Reserves
		3	9-Dec-20	Accounting Treatment of Depreciation
		4	10-Dec-20	Accounting Treatment of Depreciation
		5	11-Dec-20	Accounting Treatment of Depreciation
		6	12-Dec-20	Accounting Treatment of Depreciation
	Sunday		13-Dec-20	
7th week		1	14-Dec-20	Revision & Problems
		2	15-Dec-20	Class Test
		3	16-Dec-20	Final Accounts
		4	17-Dec-20	Final Accounts
		5	18-Dec-20	Final Accounts- with Adjustments

		6	19-Dec-20	Final Accounts- with Adjustments
	Sunday		20-Dec-20	
8th week				
		1	21-Dec-20	Final Accounts- with Adjustments
		2	22-Dec-20	Final Accounts- with Adjustments
		3	23-Dec-20	Final Accounts- with Adjustments
		4	24-Dec-20	Final Accounts- with Adjustments
		5	25-Dec-20	HOLIDAY
		6	26-Dec-20	
	Sunday		27-Dec-20	
9th week				
		1	28-Dec-20	Revision & Problems
		2	29-Dec-20	Errors and their Rectification
		3	30-Dec-20	Errors and their Rectification
		4	31-Dec-20	Errors and their Rectification
		1	1-Jan-21	Errors and their Rectification
		2	2-Jan-21	Errors and their Rectification
	Sunday		3-Jan-21	
10th week		1	4-Jan-21	Revision & Problems
		2	5-Jan-21	Class Test
		3	6-Jan-21	Accounts of Non-Profit Organisations
		4	7-Jan-21	Accounts of Non-Profit Organisations
		5	8-Jan-21	Accounts of Non-Profit Organisations
		6	9-Jan-21	Revision & Problems
	Sunday		10-Jan-21	
11th week		1	11-Jan-21	Accounts of Non-Profit Organisations
		2	12-Jan-21	Accounts of Non-Profit Organisations
		3	13-Jan-21	Accounts of Non-Profit Organisations

		4	14-Jan-21	Accounts of Non-Profit Organisations
		5	15-Jan-21	Revision & Problems
		6	16-Jan-21	Revision & Problems
	Sunday		17-Jan-21	
12th week		1	18-Jan-21	Consignment Accounts
		2	19-Jan-21	Consignment Accounts
		3	20-Jan-21	Consignment Accounts
		4	21-Jan-21	Consignment Accounts
		5	22-Jan-21	Revision & Problems
		6	23-Jan-21	Revision & Problems
	Sunday		24-Jan-21	
13th week		1	25-Jan-21	Revision & Problems
		2	26-Jan-21	HOLIDAY
		3	27-Jan-21	Consignment Accounts
		4	28-Jan-21	Consignment Accounts
		5	29-Jan-21	Consignment Accounts
		6	30-Jan-21	Consignment Accounts
	Sunday		31-Jan-21	
14th week				
			1-Feb-21	theoretical and practical problems
		1	2-Feb-21	theoretical and practical problems
		2	3-Feb-21	theoretical and practical problems
		3	4-Feb-21	theoretical and practical problems
		4	5-Feb-21	theoretical and practical problems
		5	6-Feb-21	theoretical and practical problems
	Sunday		7-Feb-21	
15th week				
		1	8-Feb-21	Test of double entry
		2	9-Feb-21	Doubts and problems
		3	10-Feb-21	PRESENTATIONS
		4	11-Feb-21	Test of depreciation
		5	12-Feb-21	Doubts and problems
		6	13-Feb-21	Doubts and problems
	Sunday		14-Feb-21	
16th week				
		1	15-Feb-21	Doubts and problems
		2	16-Feb-21	HOLIDAY
		3	17-Feb-21	Revision & Problems

		4	18-Feb-21	Class Test
		5	19-Feb-21	Revision & Problems
		6	20-Feb-21	Revision & Problems
	Sunday		21-Feb-21	
17th week				
		1	22-Feb-21	PRESENTATIONS
		2	23-Feb-21	Class Test
		3	24-Feb-21	Revision & Problems
		4	25-Feb-21	Revision & Problems
		5	26-Feb-21	Revision & Problems
		6	27-Feb-21	Revision & Problems
	Sunday		28-Feb-21	

Name of Assistant Professor :	DIVYA MUNJAL
Class :	B.COM H
Semester:	1st
Subject:	BUSINESS COMMUNICATION

	Day	Date	Topic
1st week	Sunday	1-Nov-20	HARYANA DAY
	1	2-Nov-20	Introduction to business communication
	2	3-Nov-20	Communication- Nature, Process, Functions
	3	4-Nov-20	Role, Objectives and Principles of Communication
	4	5-Nov-20	Basic Forms and Patterns of Communication
	5	6-Nov-20	Basic Forms and Patterns of Communication
	6	7-Nov-20	Directions of Communication
	Sunday	8-Nov-20	
2nd week	1	9-Nov-20	Directions of Communication

		2	10-Nov-20	Presentation
		3	11-Nov-20	Media of Communication
		4	12-Nov-20	Media of Communication
		5	13-Nov-20	Diwali Vacation
		6	14-Nov-20	
	Sunday		15-Nov-20	
3rd week		1	16-Nov-20	
		2	17-Nov-20	
		3	18-Nov-20	Barriers to Effective Communication
				Guidelines for Effective Communication - 7 C's
		4	19-Nov-20	
		5	20-Nov-20	Commandments of good communication
				Writing a Project Report - Meaning, Features, Guidelines ,Objectives
		6	21-Nov-20	
	Sunday		22-Nov-20	
4th week		1	23-Nov-20	Contents of Project Report
		2	24-Nov-20	Project Report Making
				Writing Reports on Field Work - Meaning , features, objectives
		3	25-Nov-20	
		4	26-Nov-20	Kinds of Business Reports
		5	27-Nov-20	Steps in report writing , organisation of report
		6	28-Nov-20	Parts of the Report
	Sunday		29-Nov-20	
5th week			30-Nov-20	Holiday
		1	1-Dec-20	Business Negotiations- meaning, nature
		2	2-Dec-20	P's of negotiation and its process
				Role of communication in negotiation, behaviour of negotiators
		3	3-Dec-20	
		4	4-Dec-20	Video conferencing , voice mail , Intranet

		5	5-Dec-20	Presentation
	Sunday		6-Dec-20	
6th week		1	7-Dec-20	Guidelines for business negotiations, Do's and Don'ts of negotiation
		2	8-Dec-20	E-correspondence- Fax , Internet
		3	9-Dec-20	E-mail- uses, format , advantages, limitations
		4	10-Dec-20	SMS - applications
		5	11-Dec-20	Teleconferencing- advantages , disadvantages
		6	12-Dec-20	Business letter writing- meaning, features,functions
	Sunday		13-Dec-20	
7th week				
		1	14-Dec-20	Spoken English for Business Communication- introduction, guidelines
		2	15-Dec-20	Interview- Guidelines for interviewer and interviewee
		3	16-Dec-20	Telephonic Conversation- preparation, guidelines
		4	17-Dec-20	Group Discussion - benefits, elements and guidelines
		5	18-Dec-20	Do's and Don'ts in Group discussion , Meetings- Participation , Etiquettes
		6	19-Dec-20	Business letter writing- meaning, features,functions
	Sunday		20-Dec-20	
8th week				
		1	21-Dec-20	Presentation of Plans - concepts, need , features
		2	22-Dec-20	Why to make a presentation, Planning

		3	23-Dec-20	Factors affecting presentation
		4	24-Dec-20	Structure of Presentation
		5	25-Dec-20	Holiday
			26-Dec-20	Types of presentation
9th week				
	Sunday	1	27-Dec-20	
		2	28-Dec-20	Spoken English for Business Communication- introduction, guidelines
		3	29-Dec-20	Interview- Guidelines for interviewer and interviewee
		4	30-Dec-20	Telephonic Conversation- preparation, guidelines
		5	31-Dec-20	Group Discussion - benefits, elements and guidelines
		1	1-Jan-21	Do's and Don'ts in Group discussion , Meetings- Participation , Etiquettes
		2	2-Jan-21	test
	Sunday		3-Jan-21	
10th week				
		1	4-Jan-21	Presentation of Plans - concepts, need , features
		2	5-Jan-21	Why to make a presentation, Planning
		3	6-Jan-21	Factors affecting presentation
		4	7-Jan-21	Structure of Presentation
		5	8-Jan-21	Types of Presentation
		6	9-Jan-21	TEST
11th week				
	Sunday		10-Jan-21	
		1	11-Jan-21	Stages in presentation, tips for presentation

		2	12-Jan-21	Delivery of presentation, modes of delivery
		3	13-Jan-21	presentation
		4	14-Jan-21	The effective speech : Introduction of concept
		5	15-Jan-21	Wording the speech
		6	16-Jan-21	Characteristics of a good speech
	Sunday		17-Jan-21	
12th week				
		1	18-Jan-21	How to make effective speech
		2	19-Jan-21	Presentation
		3	20-Jan-21	Presentation
		4	21-Jan-21	kinds of business letters
		5	22-Jan-21	Complaints and adjustments
		6	23-Jan-21	office notes and memorandums
13th week	Sunday		24-Jan-21	
		1	25-Jan-21	TEST
		2	26-Jan-21	HOLIDAY
		3	27-Jan-21	office notes and memorandums
		4	28-Jan-21	News letters
		5	29-Jan-21	Types of news letters
		6	30-Jan-21	revision
14th week				
	Sunday		31-Jan-21	
		1	1-Feb-21	revision
		2	2-Feb-21	TEST
		3	3-Feb-21	revision
		4	4-Feb-21	PRESENTATION
		5	5-Feb-21	revision
		6	6-Feb-21	TEST
15th week				
	Sunday		7-Feb-21	
		1	8-Feb-21	revision
		2	9-Feb-21	revision
		3	10-Feb-21	revision
		4	11-Feb-21	revision
		5	12-Feb-21	revision
		6	13-Feb-21	revision
16th week	Sunday		14-Feb-21	

		1	15-Feb-21	TEST
		2	16-Feb-21	HOLIDAY
		3	17-Feb-21	PRESENTATION
		4	18-Feb-21	PRESENTATION
		5	19-Feb-21	PRESENTATION
		6	20-Feb-21	PRESENTATION
17th week	Sunday		21-Feb-21	
		1	22-Feb-21	Revision
		2	23-Feb-21	Revision
		3	24-Feb-21	Revision
		4	25-Feb-21	Revision
		5	26-Feb-21	Revision
		6	27-Feb-21	Revision
	Sunday		28-Feb-21	
Name of Assistant Professor :				
DIVYA MUNJAL				
Class :				
BBA				
Semester:				
3rd				
Subject:				
COST AND MANAGEMENT ACCOUNTING				
		Day	Date	Topic
1st week	Sunday		1-Nov-20	HARYANA DAY
		1	2-Nov-20	Unit-1 Introduction to Cost Accounting
		2	3-Nov-20	Nature and Scope of Cost Accounting
		3	4-Nov-20	Importance of Cost A/C
		4	5-Nov-20	Costing an aid to Management
		5	6-Nov-20	Installation of Costing System
		6	7-Nov-20	Techniques Of Costing
	Sunday		8-Nov-20	
2nd week		1	9-Nov-20	Elements of Cost
		2	10-Nov-20	Cost Concepts
		3	11-Nov-20	Cost Sheet
		4	12-Nov-20	Revision and Problems
		5	13-Nov-20	Diwali Vacation
		6	14-Nov-20	
	Sunday		15-Nov-20	
3rd week		1	16-Nov-20	
		2	17-Nov-20	

		3	18-Nov-20	Methods of Material Costing - FIFO
		4	19-Nov-20	LIFO
		5	20-Nov-20	Average Cost Method
		6	21-Nov-20	Revision and Problems
	Sunday		22-Nov-20	
4th week		1	23-Nov-20	TEST
		2	24-Nov-20	Material Control
		3	25-Nov-20	Techniques of Material Control - Level Setting
		4	26-Nov-20	Economic Order Quantity
		5	27-Nov-20	Material Turnover Ratio
		6	28-Nov-20	JIT, ABC Analysis , Perpetual Inventory System
	Sunday		29-Nov-20	
5th week			30-Nov-20	Holiday
		1	1-Dec-20	Labour Cost Control , Labour Turnover
		2	2-Dec-20	TEST
		3	3-Dec-20	Methods of Time Keeping
		4	4-Dec-20	Idle Time , Overtime , Outworkers
		5	5-Dec-20	JIT, ABC Analysis , Perpetual Inventory System
	Sunday		6-Dec-20	
6th week		1	7-Dec-20	System of Wage Payment
		2	8-Dec-20	System of Wage Payment
		3	9-Dec-20	Revision and Problems
		4	10-Dec-20	Overheads - Classification
		5	11-Dec-20	Allocation and Apportionment of Overheads
		6	12-Dec-20	Revision and Problems
	Sunday		13-Dec-20	
7th week				

		1	14-Dec-20	Absorption Of Overheads
		2	15-Dec-20	Absorption Of Overheads
		3	16-Dec-20	Under Absorption and Over Absorption of Overheads
		4	17-Dec-20	Revision and Problems
		5	18-Dec-20	Class test
		6	19-Dec-20	Job Order Costing
	Sunday		20-Dec-20	
8th week				
		1	21-Dec-20	Problems
		2	22-Dec-20	Batch Costing
		3	23-Dec-20	Contract Costing
		4	24-Dec-20	Contract Costing
		5	25-Dec-20	HOLIDAY
		6	26-Dec-20	Contract Costing
	Sunday		27-Dec-20	
9th week				
		1	28-Dec-20	Revision
		2	29-Dec-20	Class Test
		3	30-Dec-20	Process Costing Fundamentals
		4	31-Dec-20	Process Costing Fundamentals
		1	1-Jan-21	Process Losses and Gains
		2	2-Jan-21	Process Losses and Gains
	Sunday		3-Jan-21	
10th week				
		1	4-Jan-21	Revision and Problems
		2	5-Jan-21	Unit-3 Meaning ,Nature,scope Objective and Functions of Mgmt A/c
		3	6-Jan-21	Marginal costing and Profit Planning
		4	7-Jan-21	Practical application of Marginal costing Techniques
		5	8-Jan-21	Practical application of Marginal costing Techniques

		6	9-Jan-21	Practical application of Marginal costing Techniques
	Sunday		10-Jan-21	
11th week		1	11-Jan-21	Test
		2	12-Jan-21	Responsibility Accounting-Types of Responsibility centers
		3	13-Jan-21	Performance Evaluation Criteria
		4	14-Jan-21	Performance Evaluation Criteria
		5	15-Jan-21	Responsibility Reporting
		6	16-Jan-21	REVISION
	Sunday		17-Jan-21	
12th week		1	18-Jan-21	Budgeting- Role of budgets and budgeting in Organizations
		2	19-Jan-21	Budgeting Process,Operational and Financial Budgeting
		3	20-Jan-21	Revision
		4	21-Jan-21	Fixed and Flexible Budgets
		5	22-Jan-21	Fixed and Flexible Budgets
		6	23-Jan-21	Zero Base Budgeting , Performance Budgeting
	Sunday		24-Jan-21	
13th week		1	25-Jan-21	test
		2	26-Jan-21	HOLIDAY
		3	27-Jan-21	Unit-4 Financial Statements- Nature, Attributes, Objectives
		4	28-Jan-21	Uses and Limitations of Financial Statements
		5	29-Jan-21	Analysis of Financial Statements- Objectives , Types
		6	30-Jan-21	Techniques of Financial Analysis and Interpretation

	Sunday		31-Jan-21	
14th week				
			1-Feb-21	Revision
				Ratio Analysis - Importance, Limitations
		1	2-Feb-21	
		2	3-Feb-21	Classification of Ratios
		3	4-Feb-21	Classification of Ratios
		4	5-Feb-21	Classification of Ratios
		5	6-Feb-21	Classification of Ratios
	Sunday		7-Feb-21	
15th week				
		1	8-Feb-21	Class Test
		2	9-Feb-21	Fund Flow Statements - Uses , Objectives
		3	10-Feb-21	Fund Flow Statements - Practicals
		4	11-Feb-21	Fund Flow Statements - Practicals
		5	12-Feb-21	Fund Flow Statements - Practicals
		6	13-Feb-21	Fund Flow Statements - Practicals
	Sunday		14-Feb-21	
16th week				
		1	15-Feb-21	Revision
		2	16-Feb-21	HOLIDAY
		3	17-Feb-21	Preparation of Cash Flow Statement
		4	18-Feb-21	Revision
		5	19-Feb-21	Test
		6	20-Feb-21	Management Information System and Reporting
	Sunday		21-Feb-21	
17th week				
		1	22-Feb-21	New Investment Criteria
		2	23-Feb-21	Revision
		3	24-Feb-21	Revision
		4	25-Feb-21	Revision
		5	26-Feb-21	Revision
		6	27-Feb-21	Revision
	Sunday		28-Feb-21	

Name of Assistant Professor :	DIVYA MUNJAL			
Class :	B.COM PASS			
Semester:	5th			
Subject:	Cost Accounting			
		Day	Date	Topic
1st week	Sunday		1-Nov-20	HARYANA DAY
		1	2-Nov-20	Introduction of Cost accounting
		2	3-Nov-20	Applicability of cost accounting
		3	4-Nov-20	Objectives & need of cost accounting
		4	5-Nov-20	Scope of cost accounting
		5	6-Nov-20	Techniques of cost accounting
		6	7-Nov-20	REVISION
	Sunday		8-Nov-20	
2nd week		1	9-Nov-20	Limitations of cost accounting
		2	10-Nov-20	Classification of cost
		3	11-Nov-20	Elements of cost
		4	12-Nov-20	Fixed, variable & semi-variable
		5	13-Nov-20	Diwali Vacation
		6	14-Nov-20	
	Sunday		15-Nov-20	
3rd week		1	16-Nov-20	
		2	17-Nov-20	Direct & indirect cost
		3	18-Nov-20	Revision
		4	19-Nov-20	Meaning of inventory management & control
		5	20-Nov-20	Objectives of inventory management
		6	21-Nov-20	Revision
	Sunday		22-Nov-20	
4th week		1	23-Nov-20	Techniques of inventory management
		2	24-Nov-20	Explanation of ABC
		3	25-Nov-20	Explanation of V.E.D
		4	26-Nov-20	Comparison between ABC & VED

		5	27-Nov-20	Determination of levels of inventory
		6	28-Nov-20	Carrying cost, ordering cost & T.I.C
	Sunday		29-Nov-20	
5th week			30-Nov-20	Holiday
		1	1-Dec-20	Perpetual & periodical inventory system
		2	2-Dec-20	Practical problems
		3	3-Dec-20	Practical problems
		4	4-Dec-20	Pricing of Issue of inventory
		5	5-Dec-20	LIFO
	Sunday		6-Dec-20	
6th week		1	7-Dec-20	FIFO
		2	8-Dec-20	Practical problems
		3	9-Dec-20	HIFO
		4	10-Dec-20	simple & weighted average
		5	11-Dec-20	Standard & inflated price method
		6	12-Dec-20	Practical problems
	Sunday		13-Dec-20	
7th week				
		1	14-Dec-20	Labour cost & its composition
		2	15-Dec-20	Labour cost control procedure
		3	16-Dec-20	Labour turnover & its measurement
		4	17-Dec-20	Method of calculating labour turnover
		5	18-Dec-20	Time keeping & Time booking
		6	19-Dec-20	Idle time & its treatment
	Sunday		20-Dec-20	
8th week				
		1	21-Dec-20	Overtime & its treatment
		2	22-Dec-20	Methods of wage payment
		3	23-Dec-20	D/f between time & piece rate system

		4	24-Dec-20	Incentive wage system
		5	25-Dec-20	HOLIDAY
		6	26-Dec-20	Halsey & rowan premium plan
	Sunday		27-Dec-20	
9th week				
		1	28-Dec-20	Merrick,Emerson plan
		2	29-Dec-20	Gantt task plan
		3	30-Dec-20	Practical problems
		4	31-Dec-20	Overheads
		1	1-Jan-21	Classification of overhead
		2	2-Jan-21	Treatment of overhead
	Sunday		3-Jan-21	
				Allocation, apportionment and absorption
10th week		1	4-Jan-21	
		2	5-Jan-21	Practical problems
		3	6-Jan-21	Under & over absorption of overhead
		4	7-Jan-21	Calculation of overhead rates
		5	8-Jan-21	Repeated distribution method
		6	9-Jan-21	Practical problems
	Sunday		10-Jan-21	
11th week		1	11-Jan-21	Trail & error method
		2	12-Jan-21	Practical problems
		3	13-Jan-21	Definition & meaning of Unit costing
		4	14-Jan-21	Applicability of unit costing
		5	15-Jan-21	Preparation of cost sheet
		6	16-Jan-21	Types of cost sheet
	Sunday		17-Jan-21	
12th week		1	18-Jan-21	Cost statement
		2	19-Jan-21	D/f between cost statement & cost sheet
		3	20-Jan-21	Simple cost sheet
		4	21-Jan-21	Practical problems
		5	22-Jan-21	Simple cost sheet with statement of profit

		6	23-Jan-21	Practical problems
	Sunday		24-Jan-21	
13th week		1	25-Jan-21	PRACTICAL PROBLEMS
		2	26-Jan-21	HOLIDAY
		3	27-Jan-21	Comparative cost sheet
		4	28-Jan-21	Production account
		5	29-Jan-21	Calculation of missing item
		6	30-Jan-21	Practical problems
	Sunday		31-Jan-21	
14th week				
			1-Feb-21	Meaning of Tender price
		1	2-Feb-21	Calculation of tender price
		2	3-Feb-21	When there is change in past cost but not in perc
		3	4-Feb-21	Practical problems
		4	5-Feb-21	Practical problems
		5	6-Feb-21	Change in cost & percent profit also
	Sunday		7-Feb-21	
15th week				
		1	8-Feb-21	Practical problems
		2	9-Feb-21	Meaning of reconciliation
		3	10-Feb-21	Reconciliation statement
		4	11-Feb-21	Memorandum reconciliation account
		5	12-Feb-21	Practical problems
		6	13-Feb-21	Causes for difference
	Sunday		14-Feb-21	
16th week				
		1	15-Feb-21	PRACTICAL PROBLEMS
		2	16-Feb-21	HOLIDAY
		3	17-Feb-21	Revision of unit 1
		4	18-Feb-21	Revision of unit 2
		5	19-Feb-21	Revision of unit 2
		6	20-Feb-21	Revision of unit 3
	Sunday		21-Feb-21	
17th week				
		1	22-Feb-21	Revision of unit 3
		2	23-Feb-21	Revision of unit 4
		3	24-Feb-21	presentation

		4	25-Feb-21	PRACTICAL PROBLEMS
		5	26-Feb-21	PRACTICAL PROBLEMS
		6	27-Feb-21	PRACTICAL PROBLEMS
	Sunday		28-Feb-21	