



NIRANKARI BABA GURBACHAN SINGH MEMORIAL COLLEGE

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MINUTES OF THE MEETING OF THE IQAC, NBGSM COLLEGE, SOHNA HELD ON 25-06-2018

A meeting of the IQAC of NBGSM College, Sohna was held on 25-06-2018 at 11:00 A.M. in the office of the managing committee under the chairmanship of the undersigned.

The following members were present:

1. Dr. M.S. Khatri (Principal)
2. Prof. Ravinder Vinayak (External Expert)
3. Prof. M.S. Dhankar (External Expert)
4. Sh. Vinod Babbar (Management Representative)
5. Sh. Chander Bhan (Local community representative)
6. Dr. (Mrs.) Rita Ahuja (Coordinator)
7. Mrs. Kiran Behl (Member Teaching Staff)
8. Dr. (Mrs.) Madhu Bala Gupta (Member Teaching Staff)
9. Mrs. Prerna Sharma (Member Teaching Staff)
10. Ms. Neha Gupta (Member Teaching Staff)
11. Dr. S. P. Monga (Member Teaching Staff)
12. Dr. Amit Kumar (Member Teaching Staff)
13. Mr. Aman Kumar (Member Administration)
14. Mr. Manoj Kumar (Alumni)
15. Mr. Kishor Singla (Alumni)

1. The minutes of the previous IQAC meeting held on 24-10-2017 were read and submitted to the house for confirmation. As no objection, observation and rejoinder from any member, the house unanimously confirmed the minutes of the IQAC Meeting held on 24-10-2017.

2. Review and reporting

- a. The IQAC put forward the Academic Calendar as followed in the current 2017-18 session as envisioned by the respective departments in the beginning of the academic session.



- b. Feedbacks were received from various stakeholders viz. Students, Alumni, Parents and Teachers and were found satisfactory.

3. Achievements of the college

- a. In Dec. 2017 Examination, 32 UG and 20 PG students were placed in university merit list in which Ms. Shobha from M.A. (Economics) bagged 3rd position.
- b. 20 students were placed in "Resfeberlabs Pvt. Ltd. (Porter)" in the current academic session by the placement cell.
- c. An MOU has been made with Astron Institute of Social Sciences (AISS) under which Diploma Programs in various Paramedical Courses will be introduced in the upcoming session 2018-19.
- d. In NCC, 107 cadets were enrolled from which 17 students were awarded 'C' Certificate and 9 students were awarded 'B' Certificate.
- e. A Zonal Youth Festival was held in University Institute of Law and Studies, Sector-40, Gurugram, from 10th to 12th Nov. 2017 in which our students have participated in 23 different activities and bagged second prize in Sanskrit Shloka Uccharan and second prize in Photography competition. The winners have also participated in the Inter-Zonal Youth Festival at M.D. University, Rohtak.
- f. In sports, 25 students participated in various sports events out of which 07 students in University level and 03 students in National level bagged various positions.

4. Implementation of the recommendation of IQAC

- a. As suggested by the IQAC, an orientation program was conducted for the newly enrolled students on 05-09-2018.
- b. As recommended by the IQAC a "Financial Literacy & Investor Awareness Programme" was conducted by the Department of Commerce on 28-08-2017.
- c. Similarly, a "Workshop on GST" was also conducted in different seven classes by the Department of Commerce, NBGSM College. from 23rd Jan to 22nd Feb. 2018.
- d. As suggested by the committee a National Level Seminar was organized by the Department of Commerce and Management on the topic of "Challenges and Opportunities in Commerce and Management" on 25-11-2017.



- e. As recommended by the committee one cricket practice pitch for play and two pitches for practice have been prepared by the college to encourage and support college cricket team.
- f. As suggested by the committee a Prize Distribution Day was celebrated on 06-04-2018 to motivate the student's efforts in academic and extracurricular activities in which 89 students were awarded with prizes in different categories.

5. New initiatives of the college

- a. E-newsletter is being published quarterly and is uploaded on the college website regularly in order to highlight the college activity and to enhance the participative organization of students.
- b. The green area inside the college campus was extended as envisioned at the beginning of the academic year. In addition, a nursery for breeding plants and saplings is prepared in the college New campus.
- c. Four computers were procured for geography lab at the cost of Rs. 1,03,000/-. Additionally, a sum of Rs. 66,000/- was spent on procuring goods and articles required in geography lab.
- d. One computer along with Tally Silver Edition Software was purchased for the office to maintain the budget and accounting in a seamless and organised manner of an amount Rs. 49,000.
- e. As envisioned, 289 textbooks and 34 reference books (Total = 323) were purchased by the college for an amount of Rs. 77,672/-.
- f. A new cafeteria was developed in the City Campus and was inaugurated by the college management on 03-02-2018.
- g. In the area of Institutional Social Responsibility, the college has conducted a Tree Plantation Drive on 06-10-2017 in which nearly 100 tree saplings were planted, an awareness program on HIV/AIDS were conducted on 03-11-2017, Cleanliness Drive at Civil Hospital, Sohna on 24-02-2018 and a Cervical Cancer Awareness Program on 08-03-2018.
- h. In the sphere of extension activities, the college has conducted "Awareness lecture on Online Banking" on 25-09-2017, a session on "Health and safety for Girls" on 04-10-2017, observed "Earthquake Safety Week" on 10-10-2017, "Awareness program on HIV/AIDS" on 03-11-2017 and celebration of "Republic Day" on 25-01-2018.
- i. Acquired access to e-resources through "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)" with an annual subscription amount of Rs. 5900/-. It provides access to more than 6000+ e-journals (with backfiles for 10 years) and 97,000+ e-books.



- j. To combat the firefighting capacity, firefighting systems was installed in both the campuses of the college.
- k. 10 kV Solar Panels are installed in the City campus and will be operational shortly.
- l. Under the umbrella of Networking and e-Governance, routers from Reliance-JIO has been installed and both the campus now gives free internet facility to students and staff through WIFI.

6. Scholarships and Financial Support (2017-18)

	Number of students	Amount (Rs)
Financial support from institution	49	1,20,618
Financial support from government	173	29,60,235

7. Suggestions / recommendations for the session 2018-19

- a. The committee recommends to conduct the awareness programme on Financial Literacy and Investor Awareness as conducted in the previous session.
- b. Prof. Ravinder Vinayak suggested to take feedbacks from practical external examiners about the lab quality and aptitude of students.
- c. Prof. M.S. Dhankar recommended to include students in the IQAC to acquire quality review and feedback from all the stakeholders.
- d. The committee recommended to apply for Accreditation (Cycle-2) from NAAC in the session 2018-19.

The meeting ended with a vote of thanks to the chair.


Principal

