DEPARTMENT OF MANAGEMENT

Course Outcome: Business Communication

Semester-1

BBAN-105

After completion of this course students will be able to

- Understand the Basics of communication, Seven C's of effective communication, Barriers to communication, Ethical context of communication.
- Familiar with Business Communication at workplace, Letter writing and its component, layout and process, Email communication, Bad news messages, Persuasive written communication, Memos, Notice, Agenda and Minutes of meeting.
- Able to comprehend the Report Writing, Types of business reports, Structure of reports, Short reports, Long reports, Abstracts and summaries, Proposals.
- Acquainted with the significance of Communication skills, Reading skills, Listening skills, Note making, Persuasive speaking, Body language and Gestures..

Course Outcome: COMPUTER FUNDAMENTAL

Semester-1

- 1. Details about Windows .Describe the Working application of MS-Excel.
- 2. With the help of Practical work, students can easily understand the working concept of spreadsheet.
- 3.Describe the editing functions of MS-EXCEL.
- 4.Descrobe the practical knowledge of EXCEL packages
- 5. Describe the network topologies and internet methodologies.
- 6. Describe the functions of LAN, MAN, WAN.
- 7. Describe DBMS and role of DBMS and its application.

Course Outcomes: Financial Accounting

Semester-1

BBAN-103

- 1. To acquire conceptual knowledge of the Financial Accounting and impart of skills for various kinds of Accounts.
- 2. Describe the Introduction Meaning, Objective, Process, Limitations and basic term of Accounting.
- 3. Discussion of the Accounting Principles and journalizing and posting.
- 4. Discuss about Generally Accepted Accounting Principles and Accounting Standards.
- 5. Discuss of the Preparation of trial balance and Trading and Profit/Loss and Balance Sheet.
- 6. Discussion of the Capital and revenue items, Reserves and Provisions.
- 7. Discussion of the Depreciation Meaning, Causes, Accounting also Procedure.
- 8. Describe the Rectification of Errors and their Methods.
- 9. Explain it accounting for Non –Profit Organizations and read general rules.
- 10. Discussion of the Consignment accounts rules and procedures.
- 11. Discussion of the Joint venture and also Methods.

Course outcomes: MICRO ECONOMICS FOR BUSINESS DECISIONS <u>Semester-1</u>

- 1. To gain an understanding of nature and scope of micro economics, various determinants of demand, law of demand and elasticity of demand.
- 2. Study of law of supply, elasticity of supply, competitive equilibrium, consumer's equilibrium- with both utility and indifference curve approaches.
- 3. Explanation of short run and long run production functions, laws of returns.
- 4. In-depth study of classification of costs; short run and long run lost curves and their interrelationship; economies of scale, revenue curves; optimum size of the firm.
- 5. To acquire knowledge of equilibrium of the firm and industry in perfect competition, monopoly, monopolistic competition, discriminating monopoly and oligopoly.
- 6. Understanding the importance of various factors of production; marginal productivity theory and modern theory of distribution.
- 7. Determination of rent; quasi rent; alternative theories of interest and wages.

Course Outcome: Computer Application in Management

Semester- 2

BBAN-204

Student will be able to:-

- 1. Demonstrate basic understanding of computer hardware and software.
- 2. Demonstrate basic understanding of network principles.
- 3. Use productivity software effectively (Spreadsheet, Microsoft word, etc.)
- 4. Basic understanding of Internet usage.
- 5. Basic understanding of Multimedia Applications in Business.
- 6. Enhance the writing and the reading skills.
- 7. Utilize web technologies.

Course Outcome: Computer Application in Management

Semester-2

BBAN-204

- 1. Demonstrate basic understanding of computer hardware and software.
- 2. Demonstrate basic understanding of network principles.
- 3. Use productivity software effectively (Spreadsheet, Microsoft word, etc.)
- 4. Basic understanding of Internet usage (e-mailing, chatting)
- 5. Basic understanding of Multimedia Applications in Business.
- 6. Enhance the writing and the reading skills.
- 7. Utilize web technologies.

Course outcomes: MACRO ECONOMIC ANALYSIS AND POLICY

Semester-2

- 1. Understanding of nature and scope of macroeconomics.
- 2. Describing the circular flow of income; national income along-with alternative concepts and the measures.
- 3. To acquire the conceptual knowledge nature of trade cycle and the causes of booms and recessions in economy.
- 4. Macro analysis of consumer behavior, cyclical and secular consumption and consumption function.
- 5. Describing Keynesian model of income determination and multiplier analysis.

- 6. To study the nature of fiscal policy, fiscal deficit and basic issues in fiscal deficit management,
- 7. Discussion on nature and management of public debt and business taxes.
- 8. Describing various money supply measures; credit creation process and money multiplier.
- 9. Deep analysis of monetary policy, its types, causes, effects and control measures.

Course Outcomes: ORGANISATIONAL BEHAVIOUR

Semester-2

BBAN-205

After completion of this course students will be able to

- 1. Understand the Concept and scope of organizational behavior, Historical development of organizational behavior, Emerging trends and hanging profiles of workforce; Foundations of organizational behavior, Challenges of organizational behavior.
- 2. Comprehend the Foundations of individual behavior; Individual Processes Personality, Values, Attitudes, Perception, Learning and Motivation, Emotional intelligence its meaning and implications.
- 3. Learn about the Foundations of group behavior; Team Processes, Interpersonal communication, group dynamics, teams and teamwork, conflict and negotiation in workplace, power and politics.
- 4. Learn about the Organizational processes, organizational structure and design, organizational culture, organizational change, development and stress management.

Course outcomes: Company Accounts

Semester-2

- To acquire conceptual knowledge of the company accounts and to impart skills for issue, alteration of share capital and buy back of shares.
- Understanding of acquisition of business and profit prior to incorporation.
- Describing debenture, issue of debentures and different methods of redemption.
- Discussion on underwriting of share and debenture.
- Discussion on the statutory provisions regarding the preparation of company's final accounts in which profit & loss account and balance sheet preparation will be discussed as per schedule III of the company Act.
- Understanding of accounting standards (includes 4,5,15,17,18 & 29).
- To understand the accounts of company at the time of liquidation and how to prepare the accounts.

- To acquire the conceptual and practical knowledge of valuation of goodwill and shares.
- To understand the accounts and working of the banking companies.