NBGSM College
Lesson Plan July 2019- Nov 2019

Name of assistant Professor :	Ankita Mangla
Class :	B.com
Semester:	III
Subject:	Fundamentals of Insurance

	Day	Date	Topic
1st Week	1	16-Jul-19	Unit-1 Introduction to Insurance
	2	17-Jul-19	Nature of Insurance
	3	18-Jul-19	Principles of Insurance
	4	19-Jul-19	Purpose of Insurance
	5	20-Jul-19	Types of Insurance
	Sunday	21-Jul-19	Holiday
2nd Week	1	22-Jul-19	Insurance as a security tool & Schemes of Insurance
	2	23-Jul-19	Insurance and economic development
	3	24-Jul-19	Unit-2 Introduction to Life Insurance and its growth
	4	25-Jul-19	Characteristics and objectives of Life Insurance
	5	26-Jul-19	Activities of Life Insurance Companies
	6	27-Jul-19	Organisational Structure of Life Insurance Companies
	Sunday	28-Jul-19	Holiday
3rd week	1	29-Jul-19	Parties to Life Insurance Contract
	2	30-Jul-19	Conditions and terms of policy
	3	31-Jul-19	**Holiday**
	4	01-Aug-19	Class test
	5	02-Aug-19	Assignment of Policy
	6	03-Aug-19	Nominations
	Sunday	04-Aug-19	Holiday
4th week	1	05-Aug-19	Insurance Premium and Revival of policy
	2	06-Aug-19	Loans and surrender of Insurance policy
	3	07-Aug-19	Bonus and its types
	4	08-Aug-19	Annuities in life insurance
	5	09-Aug-19	Policy Claims and settlement procedure
	6	10-Aug-19	Growth of life insurance in India
	Sunday	11-Aug-19	Holiday
5th week	1	12-Aug-19	**Holiday**
	2	13-Aug-19	Class test
	3	14-Aug-19	Unit-3 Meaning and types of Marine Insurance
	4	15-Aug-19	**Holiday**
	5	16-Aug-19	Types of marine insurance policies and policy conditions
	6	17-Aug-19	Premium and double insurance
	Sunday	18-Aug-19	Holiday
6th week	1	19-Aug-19	Premium Methods
	2	20-Aug-19	Assignment of marine insurance policies and warranties
	3	21-Aug-19	The voyage
	4	22-Aug-19	Loss and abandonment
	5	23-Aug-19	Measures of Indemnity
	6	24-Aug-19	**Holiday**
	Sunday	25-Aug-19	Holiday
7th week	1	26-Aug-19	Procedure for settlement of claims
	2	27-Aug-19	Class test
	3	28-Aug-19	Insurance Intermediaries - meaning of insurance agent
	4	29-Aug-19	Authority of agents and their duties
	5	30-Aug-19	Rights of an agent & Procedure for becoming an agent
	6	31-Aug-19	duration and renewal of license
	Sunday	01-Sep-19	Holiday
8th week	1	02-Sep-19	Termination revocation of license
	2	03-Sep-19	Code of conduct
	3	04-Sep-19	Corporate Agents & practical training
	4	05-Sep-19	Presentation
	5	06-Sep-19	Introduction to Agriculture Insurance
	6	07-Sep-19	Agriculture insurance company of India
	Sunday	08-Sep-19	Holiday
9th week	1	09-Sep-19	Agriculture insurance schemes
	2	10-Sep-19	Agriculture insurance schemes
	3	11-Sep-19	Agriculture insurance schemes

	4	12-Sep-19	Agriculture insurance schemes
	5	13-Sep-19	Class test
	6	14-Sep-19	Unit-4 Introduction to fire insurance
	Sunday	15-Sep-19	Holiday
10th week	1	16-Sep-19	Basic Principles of fire insurance contracts
	2	17-Sep-19	Characteristics and conditions of fire insurance contracts
	3	18-Sep-19	Renewal , cancellation and assignment of fire insurance policy
	4	19-Sep-19	Types of fire insurance policy
	5	20-Sep-19	Procedure of taking a fire insurance policy
	6	21-Sep-19	Claim settlement procedure in fire insurancr policy
	Sunday	22-Sep-19	Holiday
11th week	1	23-Sep-19	**Holiday**
	2	24-Sep-19	test
	3	25-Sep-19	Introduction to Motor Insurance
	4	26-Sep-19	Classification of Risks
	5	27-Sep-19	Types of motor vehicles
	6	28-Sep-19	Types of motor insurance policies
	Sunday	29-Sep-19	Holiday
12th week	1	30-Sep-19	Continue…
	2	01-Oct-19	Continue…
	3	02-Oct-19	**Holiday**
	4	03-Oct-19	General expectations
	5	04-Oct-19	policy conditions
	6	05-Oct-19	procedure for effecting motor vehicle insurance
	Sunday	06-Oct-19	Holiday
13th week	1	07-Oct-19	procedure for settlement of own damage claims in motor insurance
	2	08-Oct-19	**Holiday**
	3	09-Oct-19	Total loss claim settlement
	4	10-Oct-19	settlement of theft claims
	5	11-Oct-19	Assignment
	6	12-Oct-19	settlement of third party claim through MACT
	Sunday	13-Oct-19	Holiday
14th week	1	14-Oct-19	Growth of insurance business
	2	15-Oct-19	Presentation
	3	16-Oct-19	Introduction to Aviation insurance
	4	17-Oct-19	**Holiday**
	5	18-Oct-19	Meaning and definitions of aviation insurance
	6	19-Oct-19	Types of Aviation Insurance
	Sunday	20-Oct-19	Holiday
15th week	1	21-Oct-19	Normal Risks Insurance
	2	22-Oct-19	Continue..
	3	23-Oct-19	Exclusions from policy
	4	24-Oct-19	Diwali break
	5	25-Oct-19	Diwali break
	6	26-Oct-19	Diwali break
	Sunday	27-Oct-19	
			Vacations
16th week	1	28-Oct-19	Diwali break
	2	29-Oct-19	Diwali break
	3	30-Oct-19	Diwali break
	4	31-Oct-19	Class test
	5	01-Nov-19	**Holiday**
	6	02-Nov-19	Liability Risks Insurance
	Sunday	03-Nov-19	Holiday
17th week	1	04-Nov-19	Continue..
	2	05-Nov-19	Continue..
	3	06-Nov-19	Claim settlement procedure for aviation insurance
	4	07-Nov-19	Revision
	5	08-Nov-19	Revision
	6	09-Nov-19	Revision
	Sunday	10-Nov-19	Holiday
18th week	1	11-Nov-19	Revision
	2	12-Nov-19	Revision
	3	13-Nov-19	Revision
	4	14-Nov-19	Revision
	5	15-Nov-19	Revision
	6	16-Nov-19	Revision
	Sunday	17-Nov-19	Holiday

		Day	Date	Topic
Name of assistant Professor :	Ankita Mangla			
Class :	B.com			
Semester:	I			
Subject:	Financial Accounting			
		Day	Date	Topic
1st Week		1	16-Jul-19	Introduction to Accounting
		2	17-Jul-19	Meaning & Characteristics of Accounting
		3	18-Jul-19	Functions of Accounting
		4	19-Jul-19	Distinction between Book Keeping and Accounting
		5	20-Jul-19	Types of Accounting
		Sunday	21-Jul-19	
2nd Week		1	22-Jul-19	Objectives of Accounting
		2	23-Jul-19	Users of Accounting Information and their needs
		3	24-Jul-19	Uses of Accounting
		4	25-Jul-19	Limitations of Accounting
		5	26-Jul-19	Qualitative Characteristics of Accounting Information
		6	27-Jul-19	Presentation
		Sunday	28-Jul-19	
3rd week		1	29-Jul-19	Basic Accounting Terms
		2	30-Jul-19	Basic Accounting Terms
		3	31-Jul-19	**Holiday**
		4	01-Aug-19	Bases of Accounting
		5	02-Aug-19	Revision
		6	03-Aug-19	Introduction to Accounting Principles
		Sunday	04-Aug-19	
4th week		1	05-Aug-19	Nature and Need of Accounting Princples
		2	06-Aug-19	Accounting Concepts
		3	07-Aug-19	Accounting Conventions
		4	08-Aug-19	Fundamental Accounting Assumptions
		5	09-Aug-19	Limitations of GAAP
		6	10-Aug-19	Class test
		Sunday	11-Aug-19	
5th week		1	12-Aug-19	**Holiday**
		2	13-Aug-19	Meaning and Characteristics of Double Entry System
		3	14-Aug-19	Classification of Accounts
		4	15-Aug-19	**Holiday**
		5	16-Aug-19	Stages of Double Entry System
		6	17-Aug-19	Advantages & Disadvantages of Double Entry System
		Sunday	18-Aug-19	
6th week		1	19-Aug-19	Recording of Accounting Transactions
		2	20-Aug-19	Recording of Accounting Transactions
		3	21-Aug-19	Recording of Accounting Transactions
		4	22-Aug-19	Recording of Accounting Transactions
		5	23-Aug-19	Class test
		6	24-Aug-19	**Holiday**
		Sunday	25-Aug-19	
7th week		1	26-Aug-19	Preparation of Trial Balance
		2	27-Aug-19	Preparation of Trial Balance
		3	28-Aug-19	Revision
		4	29-Aug-19	Capital and Revenue
		5	30-Aug-19	Capital and Revenue
		6	31-Aug-19	Class test
		Sunday	01-Sep-19	
8th week		1	02-Sep-19	Meaning , Features & Causes of Depreciation
		2	03-Sep-19	Methods of Allocating Depreciation
		3	04-Sep-19	Accounting treatment of Depreciation
		4	05-Sep-19	Accounting treatment of Depreciation
		5	06-Sep-19	Accounting treatment of Depreciation
		6	07-Sep-19	Accounting treatment of Depreciation
		Sunday	08-Sep-19	
9th week		1	09-Sep-19	Accounting treatment of Depreciation
		2	10-Sep-19	Accounting treatment of Depreciation
		3	11-Sep-19	Revision and Problems
		4	12-Sep-19	Revision and Problems
		5	13-Sep-19	Class test
		6	14-Sep-19	Provisions and Reserves

	Sunday	15-Sep-19	
10th week	1	16-Sep-19	Types of Reserves
	2	17-Sep-19	Final Accounts
	3	18-Sep-19	Final Accounts
	4	19-Sep-19	Final Accounts
	5	20-Sep-19	Revision
	6	21-Sep-19	Revision
	Sunday	22-Sep-19	
11th week	1	23-Sep-19	**Holiday**
	2	24-Sep-19	Final Account with Adjustments
	3	25-Sep-19	Final Account with Adjustments
	4	26-Sep-19	Final Account with Adjustments
	5	27-Sep-19	Final Account with Adjustments
	6	28-Sep-19	Final Account with Adjustments
	Sunday	29-Sep-19	
12th week	1	30-Sep-19	Revision & Problems
	2	01-Oct-19	Revision & Problems
	3	02-Oct-19	**Holiday**
	4	03-Oct-19	Class test
	5	04-Oct-19	Errors and their Rectification
	6	05-Oct-19	Errors and their Rectification
	Sunday	06-Oct-19	
13th week	1	07-Oct-19	Errors and their Rectification
	2	08-Oct-19	**Holiday**
	3	09-Oct-19	Errors and their Rectification
	4	10-Oct-19	Revision
	5	11-Oct-19	Problems
	6	12-Oct-19	Test
	Sunday	13-Oct-19	
14th week	1	14-Oct-19	Accounting of Non - Profit Organisations
	2	15-Oct-19	Accounting of Non - Profit Organisations
	3	16-Oct-19	Accounting of Non - Profit Organisations
	4	17-Oct-19	**Holiday**
	5	18-Oct-19	Accounting of Non - Profit Organisations
	6	19-Oct-19	Accounting of Non - Profit Organisations
	Sunday	20-Oct-19	
15th week	1	21-Oct-19	Accounting of Non - Profit Organisations
	2	22-Oct-19	Accounting of Non - Profit Organisations
	3	23-Oct-19	Revision & Problems
	4	24-Oct-19	Diwali Break
	5	25-Oct-19	Diwali Break
	6	26-Oct-19	Diwali Break
	Sunday	27-Oct-19	
16th week	1	28-Oct-19	Diwali Break
	2	29-Oct-19	Diwali Break
	3	30-Oct-19	Diwali Break
	4	31-Oct-19	Problems
	5	01-Nov-19	**Holiday**
	6	02-Nov-19	Class test
	Sunday	03-Nov-19	
17th week	1	04-Nov-19	Consignment Accounts
	2	05-Nov-19	Consignment Accounts
	3	06-Nov-19	Consignment Accounts
	4	07-Nov-19	Consignment Accounts
	5	08-Nov-19	Consignment Accounts
	6	09-Nov-19	Consignment Accounts
	Sunday	10-Nov-19	
18th week	1	11-Nov-19	Revision and Problems
	2	12-Nov-19	Class test
	3	13-Nov-19	Revision
	4	14-Nov-19	Revision
	5	15-Nov-19	Revision
	6	16-Nov-19	Revision
	Sunday	17-Nov-19	
			Topic

Name of assistant Professor :		Ankita Mangla	
Class :		BBA	
Semester:		III	
Subject:		Cost and Management Accounting	

	Day	Date	Topic
1st Week	1	16-Jul-19	Unit-1 Introduction to Cost Accounting
	2	17-Jul-19	Nature and Scope of Cost Accounting
	3	18-Jul-19	Importance of Cost A/C
	4	19-Jul-19	Costing an aid to Management
	5	20-Jul-19	Installation of Costing System
	Sunday	21-Jul-19	Holiday
2nd Week	1	22-Jul-19	Techniques Of Costing
	2	23-Jul-19	Elements of Cost
	3	24-Jul-19	Cost Concepts
	4	25-Jul-19	Cost Sheet
	5	26-Jul-19	Revision and Problems
	6	27-Jul-19	Purchase Procedure
	Sunday	28-Jul-19	Holiday
3rd week	1	29-Jul-19	Methods of Material Costing - FIFO
	2	30-Jul-19	LIFO
	3	31-Jul-19	**Holiday**
	4	01-Aug-19	Average Cost Method
	5	02-Aug-19	Revision and Problems
	6	03-Aug-19	Class test
	Sunday	04-Aug-19	Holiday
4th week	1	05-Aug-19	Material Control
	2	06-Aug-19	Techniques of Material Control - Level Setting
	3	07-Aug-19	Economic Order Quantity
	4	08-Aug-19	Material Turnover Ratio
	5	09-Aug-19	JIT, ABC Analysis , Perpetual Inventory System
	6	10-Aug-19	Problems
	Sunday	11-Aug-19	Holiday
5th week	1	12-Aug-19	**Holiday**
	2	13-Aug-19	Class test
	3	14-Aug-19	Unit- 2 Labour Cost Control , Labour Turnover
	4	15-Aug-19	**Holiday**
	5	16-Aug-19	Methods of Time Keeping
	6	17-Aug-19	Idle Time , Overtime , Outworkers
	Sunday	18-Aug-19	Holiday
6th week	1	19-Aug-19	System of Wage Payment
	2	20-Aug-19	System of Wage Payment
	3	21-Aug-19	Revision and Problems
	4	22-Aug-19	Overheads - Classification
	5	23-Aug-19	Allocation and Apportionment of Overheads
	6	24-Aug-19	**Holiday**
	Sunday	25-Aug-19	Absorption Of Overheads
7th week	1	26-Aug-19	Absorption Of Overheads
	2	27-Aug-19	Absorption Of Overheads
	3	28-Aug-19	Under Absorption and Over Absorption of Overheads
	4	29-Aug-19	Revision and Problems
	5	30-Aug-19	Class test
	6	31-Aug-19	Job Order Costing
	Sunday	01-Sep-19	Holiday
8th week	1	02-Sep-19	Problems
	2	03-Sep-19	Batch Costing
	3	04-Sep-19	Contract Costing
	4	05-Sep-19	Contract Costing
	5	06-Sep-19	Contract Costing
	6	07-Sep-19	Contract Costing
	Sunday	08-Sep-19	Holiday
9th week	1	09-Sep-19	Revision
	2	10-Sep-19	Class Test
	3	11-Sep-19	Process Costing Fundamentals
	4	12-Sep-19	Process Costing Fundamentals
	5	13-Sep-19	Process Losses and Gains

	6	14-Sep-19	Process Losses and Gains
	Sunday	15-Sep-19	Holiday
10th week	1	16-Sep-19	Revision and Problems
	2	17-Sep-19	Unit-3 Meaning ,Nature,scope Objective and Functions of Mgmt A/c
	3	18-Sep-19	Marginal costing and Profit Planning
	4	19-Sep-19	Practical application of Marginal costing Techniques
	5	20-Sep-19	Practical application of Marginal costing Techniques
	6	21-Sep-19	Practical application of Marginal costing Techniques
	Sunday	22-Sep-19	Holiday
11th week	1	23-Sep-19	**Holiday**
	2	24-Sep-19	Test
	3	25-Sep-19	Responsibility Accounting-Types of Responsibility centers
	4	26-Sep-19	Performance Evaluation Criteria
	5	27-Sep-19	Performance Evaluation Criteria
	6	28-Sep-19	Resposibility Reporting
	Sunday	29-Sep-19	Holiday
12th week	1	30-Sep-19	Budgeting- Role of budgets and budgeting in Organizations
	2	01-Oct-19	Budgeting Process,Operational and Financial Budgeting
	3	02-Oct-19	**Holiday**
	4	03-Oct-19	Fixed and Flexible Budgets
	5	04-Oct-19	Fixed and Flexible Budgets
	6	05-Oct-19	Zero Base Budgeting , Performance Budgeting
	Sunday	06-Oct-19	Holiday
13th week	1	07-Oct-19	Class test
	2	08-Oct-19	**Holiday**
	3	09-Oct-19	Unit-4 Financial Statements- Nature, Attributes, Objectives
	4	10-Oct-19	Uses and Limitations of Financial Statements
	5	11-Oct-19	Analysis of Financial Statements- Objectives , Types
	6	12-Oct-19	Techniques of Financial Analysis and Interpretation
	Sunday	13-Oct-19	Holiday
14th week	1	14-Oct-19	Revision
	2	15-Oct-19	Ratio Analysis - Importance, Limitations
	3	16-Oct-19	Classification of Ratios
	4	17-Oct-19	**Holiday**
	5	18-Oct-19	Classification of Ratios
	6	19-Oct-19	Classification of Ratios
	Sunday	20-Oct-19	Holiday
15th week	1	21-Oct-19	Class Test
	2	22-Oct-19	Fund Flow Statements - Uses , Objectives
	3	23-Oct-19	Fund Flow Statements - Practicals
	4	24-Oct-19	Holiday
	5	25-Oct-19	Holiday
	6	26-Oct-19	Holiday
	Sunday	27-Oct-19	Holiday
			Vacations
16th week	1	28-Oct-19	Holiday
	2	29-Oct-19	Holiday
	3	30-Oct-19	Holiday
	4	31-Oct-19	Cash Flow Statement- Objectives, Usefullness, Limitations
	5	01-Nov-19	**Holiday**
	6	02-Nov-19	Classification of Cash Flows
	Sunday	03-Nov-19	Holiday
17th week	1	04-Nov-19	Preparation of Cash Flow Statement
	2	05-Nov-19	Revision
	3	06-Nov-19	Test
	4	07-Nov-19	Management Information System and Reporting
	5	08-Nov-19	Management Information System and Reporting
	6	09-Nov-19	Capital Budgeting Decisions - Need
	Sunday	10-Nov-19	Holiday
18th week	1	11-Nov-19	New Investment Criteria
	2	12-Nov-19	Revision
	3	13-Nov-19	Revision
	4	14-Nov-19	Revision
	5	15-Nov-19	Revision
	6	16-Nov-19	Revision
	Sunday	17-Nov-19	Holiday

Name of assistant Professor :			Ankita Mangla
Class :			B.com(H)
Semester:			I
Subject:			Business Communication

	Day	Date	Topic
1st Week	1	16-Jul-19	Introduction to business communication
	2	17-Jul-19	Communication- Nature, Process, Functions
	3	18-Jul-19	Role, Objectives and Principles of Communication
	4	19-Jul-19	Basic Forms and Patterns of Communication
	5	20-Jul-19	Basic Forms and Patterns of Communication
	Sunday	21-Jul-19	Holiday
2nd Week	1	22-Jul-19	Directions of Communication
	2	23-Jul-19	Directions of Communication
	3	24-Jul-19	Presentation
	4	25-Jul-19	Media of Communication
	5	26-Jul-19	Media of Communication
	6	27-Jul-19	Test
	Sunday	28-Jul-19	Holiday
3rd week	1	29-Jul-19	Barriers to Effective Communication
	2	30-Jul-19	Barriers to Effective Communication
	3	31-Jul-19	**Holiday**
	4	01-Aug-19	Guidelines for Effective Communication - 7 C's
	5	02-Aug-19	Commandments of good communication
	6	03-Aug-19	Writing a Project Report - Meaning, Features, Guidelines ,Objectives
	Sunday	04-Aug-19	Holiday
4th week	1	05-Aug-19	Contents of Project Report
	2	06-Aug-19	Project Report Making
	3	07-Aug-19	Writing Reports on Field Work - Meaning , features, objectives
	4	08-Aug-19	Kinds of Business Reports
	5	09-Aug-19	Steps in report writing , organisation of report
	6	10-Aug-19	Parts of the Report
	Sunday	11-Aug-19	Holiday
5th week	1	12-Aug-19	**Holiday**
	2	13-Aug-19	Test
	3	14-Aug-19	Business Negotiations- meaning, nature
	4	15-Aug-19	**Holiday**
	5	16-Aug-19	P's of negotiation and its process
	6	17-Aug-19	Role of communication in negotiation, behaviour of negotiators
	Sunday	18-Aug-19	Holiday
6th week	1	19-Aug-19	Guidelines for business negotiations, Do's and Don'ts of negotiation
	2	20-Aug-19	E-correspondence- Fax , Internet
	3	21-Aug-19	E-mail- uses, format , advantages, limitations
	4	22-Aug-19	SMS - applications
	5	23-Aug-19	Teleconferencing- advantages , disadvantages
	6	24-Aug-19	**Holiday**
	Sunday	25-Aug-19	Holiday
7th week	1	26-Aug-19	Video conferencing , voice mail , Intranet
	2	27-Aug-19	Presentation
	3	28-Aug-19	Business letter writing- meaning, features,functions
	4	29-Aug-19	Layout of Business Letter
	5	30-Aug-19	Styles of business letter
	6	31-Aug-19	Practice
	Sunday	01-Sep-19	Holiday
8th week	1	02-Sep-19	Spoken English for Business Communication- introduction, guidelines
	2	03-Sep-19	Interview- Guidelines for interviewer and interviewee
	3	04-Sep-19	Telephonic Conversation- preparation, guidelines
	4	05-Sep-19	Group Discussion - benefits, elements and guidelines
	5	06-Sep-19	Do's and Don'ts in Group discussion , Meetings- Participation , Etiquettes
	6	07-Sep-19	test
	Sunday	08-Sep-19	Holiday
9th week	1	09-Sep-19	Presentation of Plans - concepts, need , features
	2	10-Sep-19	Why to make a presentation, Planning
	3	11-Sep-19	Factors affecting presentation
	4	12-Sep-19	Structure of Presentation
	5	13-Sep-19	Types of Presentation
	6	14-Sep-19	Stages in presentation, tips for presentation

	Sunday	15-Sep-19	Holiday
10th week	1	16-Sep-19	Delivery of presentation, modes of delivery
	2	17-Sep-19	presentation
	3	18-Sep-19	The effective speech : Introduction of concept
	4	19-Sep-19	Wording the speech
	5	20-Sep-19	Characteristics of a good speech
	6	21-Sep-19	How to make effective speech
	Sunday	22-Sep-19	
11th week	1	23-Sep-19	**Holiday**
	2	24-Sep-19	Presentation
	3	25-Sep-19	Presentation
	4	26-Sep-19	kinds of business letters
	5	27-Sep-19	Complaints and adjustments
	6	28-Sep-19	office notes and memorandums
	Sunday	29-Sep-19	
12th week	1	30-Sep-19	News letters
	2	01-Oct-19	Types of news letters
	3	02-Oct-19	**Holiday**
	4	03-Oct-19	revision
	5	04-Oct-19	Presentation
	6	05-Oct-19	Presentation
	Sunday	06-Oct-19	
13th week	1	07-Oct-19	Revision of unit 1
	2	08-Oct-19	**Holiday**
	3	09-Oct-19	Revision of unit 1
	4	10-Oct-19	Revision of unit 1
	5	11-Oct-19	Test
	6	12-Oct-19	Revision of unit 2
	Sunday	13-Oct-19	
14th week	1	14-Oct-19	revision of unit 2
	2	15-Oct-19	revision of unit 2
	3	16-Oct-19	revision of unit 2
	4	17-Oct-19	**Holiday**
	5	18-Oct-19	Test
	6	19-Oct-19	Revision of unit 3
	Sunday	20-Oct-19	
15th week	1	21-Oct-19	Revision of unit 3
	2	22-Oct-19	Revision of unit 3
	3	23-Oct-19	Test
	4	24-Oct-19	Diwali Holiday
	5	25-Oct-19	Diwali Holiday
	6	26-Oct-19	Diwali Holiday
	Sunday	27-Oct-19	
			Vacations
16th week	1	28-Oct-19	Diwali Holiday
	2	29-Oct-19	Diwali Holiday
	3	30-Oct-19	Diwali Holiday
	4	31-Oct-19	Revision of unit 4
	5	01-Nov-19	**Holiday**
	6	02-Nov-19	Revision of unit 4
	Sunday	03-Nov-19	
17th week	1	04-Nov-19	Revision of unit 4
	2	05-Nov-19	Test
	3	06-Nov-19	Revision
	4	07-Nov-19	Revision
	5	08-Nov-19	Revision
	6	09-Nov-19	Revision
	Sunday	10-Nov-19	
18th week	1	11-Nov-19	Revision
	2	12-Nov-19	Revision
	3	13-Nov-19	Revision
	4	14-Nov-19	Revision
	5	15-Nov-19	Revision
	6	16-Nov-19	Revision
	Sunday	17-Nov-19	